Bord Oideachais agus Oiliúna Chiarraí
Kerry Education and Training Board

CRUINNIÚ BHORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD MEETING

Date and Time:	Tuesday 28th April 2026
Location:	Centrepoint Boardroom
Cathaoirleach:	Cllr. Norma Moriarty
Secretary:	Ms. Ann O'Dwyer, Chief Executive Officer
Attendance (Reserve Members):	• Cllr. Norma Moriarty • Cllr. Anne O'Sullivan • Cllr. Paul Daly • Cllr. Teddy O'Sullivan Casey • Cllr. Tommy Griffin (V) • Mr. Joseph Brennan (V) • Mr. Michael Larkin McCarthy • Mr. Noel Keenan • Cllr. Angie Baily • Cllr. Niall Kelleher • Cllr. Deirdre Ferris • Ms. Katherina Broderick, • Ms. Annette Steinborn • Cllr. Maura Healy-Rae (V) • Ms. Lorraine O'Sullivan
Attendance (Executive Members):	• Ms. Ann O'Dwyer, Chief Executive • Ms. Maria Brennan, Director of Organisation Support and Development • Mr. Con Moynihan, Director of Schools, Youth and Music (SYM) • Ms. Betty Corkey, Head of Corporate and Procurement • Ms. Heather Shanahan, Head of Finance • Mr. Pádraig O'Sullivan, Head of Technology, Estates and Sustainability (TES) • Mr. Michael Lyons, Technology, Estates and Sustainability (TES) • Ms. Donna Monson, Corporate and Procurement Department • Ms. Eileen Diggin, Executive Support
	CONFLICT OF INTEREST/DISCLOSURE OF INTERESTS
	As per Section 1.18 of Circular Letter (CL) 0083/2024, a conflict-of-interest form was circulated to each Board Member before the meeting for signature.

	An Cathaoirleach reminded members re the importance of completing the conflict-of-interest form at the start of the meeting and informed Board members that the meeting would go ahead once all forms were complete.
4/2026/1	**APOLOGIES AND CONDOLENCES** **LEITHSCÉALTA AGUS COMHBHRÓN**
1.1	**Apologies** were noted for the following: • Mr. John O'Connor • Ms. Maria O'Gorman • Cllr. Liam Nolan • Cllr. Marie Moloney • Mr. Daniel O'Donoghue • Cllr. Martin Grady • Mr. Owen O'Donnell, Director of Further Education and Training (FET)
1.2	**Condolences/Comhbhrón** An Cathaoirleach expressed her sympathy and that of the Board to: ➢ Natalie Satkauskas, An Tochar Centre, on the passing of her mother Ms. Ngaire Rita Satkauskas ➢ Mary Swaine, Adult Literacy for Life Listowel, on the passing of her uncle Mr. Harry Barrett Mick Ryan, Monavalley Campus, on the passing of her mother Ms. Wally Ryan ➢ Joan Daly, Killorglin Community College, on the passing of her aunt Ms. Joan Brosnan ➢ Angela O'Sullivan, Kerry College Listowel Campus, on the passing of her uncle Mr. Jim O'Sullivan ➢ Karen Quirke, Kerry College Listowel Campus, on the passing of her aunt Ms. Eileen Dillon ➢ Assumpta Nolan, Finance Department and Monica Dillane, Quality Assurance Department on the passing of their brother Mr. Bernard Lynch ➢ The family of Mr. George Rice on his passing.
4/2026/2	**CONGRATULATIONS** **COMHGHAIRDEAS**
	Congratulations/Comhghairdeas An Cathaoirleach extended congratulations to the following: ➢ Katie Walsh, second year student in Castleisland Community College was named overall winner of the Intermediate Category of the Kerry Enterprise Awards 2026 and received the Social Enterprise Award.

	➢ The filmmakers involved in Kerry ETB's Local Creative Youth Partnership where three Kerry youth film groups have been shortlisted for national awards where three groups have progressed to the Fresh International Film Festival finals. ➢ Petra O'Flaherty, studying stone masonry and stone cutting at Kerry College on making her mark on the national stage, after being selected as a semi-finalist in this year's Screwfix Trade Apprentice competition. ➢ Veronica Paprocka, 5th year student, Causeway Comprehensive on placing third out of 150 entries at the Linguist of the Year Awards in University College Dublin. ➢ Students from across Kerry came together in Coláiste na Sceilge to mark the 250th anniversary of Daniel O'Connell, bringing history to life through art, public speaking and fresh ideas. ➢ Maram O'Reilly, Coláiste na Riochta who has been invited to present her project "Escape Room: The Silent Killer - Understanding Radon and It's Environmental Effects as a Geohazard" at the 14th European Science on Stage festival which takes place 28th –31st May 2026 in Klaipėda, Lithuania.
4/2026/3	**MINUTES MIONTUAIRISCÍ**
3.1	The minutes of the Board meeting held on 24th March 2026 were presented to the Board for approval. **Proposed: Mr. Noel Keenan** **Seconded: Cllr. Anne O'Sullivan**
4/2026/4	**MATTERS ARISING FROM MINUTES NITHE ATÁ AG ÉIRÍ AS NA MIONTUAIRISCÍ**
	Dealt with in the Governance section of the meeting
4/2026/6	**GOVERNANCE RIALACHAS**
6.1	**Kerry College Killarney Campus Building Project Update.** The Head of Technology, Estates and Sustainability advised that further to the discussion at the ETB Board meeting on 24th March 2026, matters were progressed as follows: **Site Acquisition Process:** ➢ Stage 1 (6th August 2025): Kerry ETB submitted the multi-criteria analysis to SOLAS, initiating the three-stage acquisition process. ➢ Stage 2 (17th December 2025 – Q2 2026): SOLAS approved progression to price agreement with Kerry County Council based on Tailte Éireann valuation. Kerry ETB have confirmed the agreed price with Kerry County Council as per letter issued by

	KCC on the 19th February 2026. Confirmation of agreed price provided by Kerry ETB to SOLAS on the 19th February 2026. ➢ Kerry County Council progressed site disposal at the council meeting on the 23rd March 2026. The minutes from the meeting were subject to approval at the 20th April meeting. ➢ Kerry ETB has completed the tender process for site investigations and environmental assessments and have sought approval/funding from SOLAS prior to issue of contracts to the identified suppliers. ➢ Kerry ETB have held meetings with KCC and SOLAS in relation to the site acquisition on 9th February and 20th February 2026. ➢ Kerry ETB have commenced the conveyancing process with Kerry County Council. **The Refinement of the Preliminary Business Case (PBC) for the Project.** ➢ In parallel, Kerry ETB is preparing a revised PBC for the FET College project that will be developed on the site. ➢ Kerry ETB held a review meeting of the PBC with the integrated technical team on the 4th March 2026. Several action items resulted from this meeting which Kerry ETB are currently reviewing. ➢ Following submission and formal evaluation of the revised PBC, Kerry ETB aims to secure Approval Gate 1 (AG1) to appoint a Design Team and advance to initial design, based on current timelines this would be anticipated in Q3 2026. A Board member queried whether full vacant access to the site would be available. The CE confirmed that vacant possession is required, in order for Kerry ETB to acquire the site. It was noted that KCC presently holds two license agreements with businesses presently utilising the site for car parking. It was noted that KCC has issued these individuals with notice to vacate. Subject to the expiration of these notices, it is expected that there will be no remaining occupants, and full access to the site will be available, which will enable Kerry ETB to secure vacant possession of the site. An Cathaoirleach thanked the Head of Technology, Estates and Sustainability for the update.
6.2	**South Campus update** The Head of Technology, Estates and Sustainability advised that further to the discussion at the ETB Board meeting on 24th March 2026, matters were progressed as follows: **Business Case & Master planning Support:** Kerry ETB have received approval from SOLAS to utilise the integrated technical team under the FET College of the Future Major Projects Fund. This resource will support: • a full masterplan review of the South Campus site, • assessment of the internal floor area and future educational use, • identification and costing of required capital works, and • development of a comprehensive business case for long term investment. **Transition Progress:** As part of ongoing coordination with MTU, the institution will retain a reduced footprint at the South Campus for apprentice accommodation and a limited number of operational

	functions during the transition period. Discussions at meetings held on 12th November 2025 and 17th December 2025 confirmed that MTU has now substantially transitioned to the North Campus, with only apprenticeships, selected research units, HR/Finance functions, and temporary teaching spaces remaining on site. **Technical Working Group Engagement:** A further Technical Working Group meeting was held on 14th April 2026. Kerry ETB and MTU reviewed the operational requirements, transition dependencies, and technical assessments needed to support the next stage of the business case and master planning process. A joint campus walk-through to assist planning for transition during Summer 2026 was completed on 21st April 2026. **Steering Group Meeting:** A second steering group meeting was held on the 20th February 2026 with senior representatives from DFHERIS, SOLAS, MTU, and Kerry ETB. Meeting was very positive with Kerry ETB working towards transition from Clash to South Campus for September 2026. Feedback from the meeting was provided at the technical meeting on the 3rd March 2026. **Governance Framework:** The governance structure for the project has now been fully established, comprising both a Steering Group and a Technical Working Group, each operating under agreed Terms of Reference. A Memorandum of Understanding (MOU) is being finalised to formalise roles, responsibilities, and compliance obligations across the transition period. **Relocation of FET Provision:** The initial timeline remains unchanged, with the planned relocation of selected FET provision from Clash Campus to South Campus by September 2026, subject to final approvals and completion of the required enabling works. **Phased Acquisition Plan:** Kerry ETB is advancing plans to acquire MTU's South Campus gradually to reduce reliance on leased properties and consolidate operations, as outlined in its business case to DEY, DFHERIS, and SOLAS. Kerry ETB in considering the long-term use of the internal floor area and potential investment in the site have been given approval from SOLAS to utilise the integrated technical team appointed under the FET College of the Future Major Projects fund to advance a formal business case and masterplan review of the site, works and identify the overall investment required. Kerry ETB held a review meeting with the ITT on the 3rd March 2026 to review the progress of the PBC. Several action items resulted from this meeting which Kerry ETB are currently reviewing. On the 20th March 2026, SOLAS issued approval to Kerry ETB to proceed with tendering for the required surveys and building reports at the South Campus. All surveys and reports are currently out to tender with review and engagement to be completed by the end of April.

	An Cathaoirleach queried whether a formal agreement is in place specifying the agreed date for the ETB's acquisition of the site and requested that the CE would follow up with the DFHERIS in relation to this as it is a reserved matter for the Board. An Cathaoirleach thanked the Head of Technology, Estates and Sustainability for the update.
6.3	**Tralee Sports and Leisure Centre Company Limited by Guarantee (CLG) Update** The Head of Technology, Estates and Sustainability advised that further to the discussion at the ETB Board meeting on 24th March 2026, matters were progressed as follows: • The AGM of Tralee Sports and Leisure Centre Company Limited by Guarantee was held on 17th April 2026. • During the AGM the Financial accounts for 2025 were presented for adoption by the Board, by Casey Stephenson Accountants. **Temporary Modular Gym Structure:** Final inspections are completed with the full handover that took place on 27th February 2026. **Masterplan** • Design team engaged to develop a masterplan for the redevelopment of the TRSLC based on a detailed review of the entire campus and facilities. • Design team developed three masterplan layout options and presented them to the stakeholders on 28th January with a subsequent review meeting on 19th February 2026 and 18th March 2026. • A preferred layout was identified and ongoing active engagement between the Development Committee and the DT has progressed the development of the masterplan • Kerry ETB and Kerry County Council held a meeting on 14th April to review the progress of the masterplan and overall redevelopment of the TRSLC. • Following this meeting further direction was then provided to the development committee to request the design team to finalise the masterplan and provide a masterplan report package to present to the steering group by the on 27th April 2026. The CE noted that both recommendations raised by the Board at the March Meeting including: the inclusion of social space and access to the Austin Stack Park area have now been addressed, and an update was provided to Board members. It was noted that a social space and associated landscaping has been included as part of the master plan development and access to TRSLC from the Horan Centre/Sports field forms part of the Tralee Town Settlement Plan and will be progressed through KCC's active mobility projects in Tralee. An Cathaoirleach thanked the Head of Technology, Estates and Sustainability for the positive update and noted that the Board looks forward to receiving a further update at the next Board meeting on 26th May 2026.
6.4	**Risk Management update - circulated in advance**

	The Director of OSD presented Risk No. 8 to the Board, relating to the partial roof collapse at TRSLC CLG. This is one of only two risks on the Corporate Risk Register that have not yet been reviewed this year. Members noted that the incident continues to pose operational, financial and reputational risks, including disruption to services, financial exposure for reconstruction, and the potential for a funding shortfall against redevelopment requirements. It was acknowledged that significant progress has been made in managing the risk, including: • Agreement of an insurance settlement of approx. €7.5m, with a portion already utilised for interim measures. • Stabilisation of the site and phased reopening of facilities. • Installation of a temporary modular gym enabling resumption of key services. • Development of a masterplan for full redevelopment, with stakeholder engagement ongoing. The Board noted that Kerry ETB and Kerry County Council are jointly responsible for progressing the redevelopment, with Kerry County Council expected to take a lead role in advancing the project. The Chief Executive highlighted that the primary risk at this stage relates to securing funding, with particular emphasis on: • Ensuring the funding application is fully complete, robust and accurate • The dependency on external funding to progress the redevelopment project The Director of OSD further noted a strategic risk that the final development may not fully reflect public needs or expectations, emphasising the importance of aligning the project design with community requirements. The risk remains under active management through ongoing governance, stakeholder engagement, and preparation for forthcoming funding opportunities. The Board thanked the Director of OSD for her comprehensive update.
6.5	**Information Security Management Systems (Cybersecurity) update -** *circulated in advance* The Director of OSD advised the Board of the following updates: ➢ **Cyber TTX:** Business Continuity Workshop with OSD Pillar to take place in Head Office on 29th April 2026. ➢ **ICT Policies:** Physical and Environmental Security Access Control Policy was approved by the Board in March. ➢ CE's Memo on Network Security and unauthorised connection of devices to the wired network infrastructure issued to all staff on 15th April 2026 ➢ Risk Eye Cyber Protection Insurance IPB to consider Kerry ETB for a pilot trial of this insurance. ➢ Preparatory Meeting for upcoming IAU/KOSI briefing meeting to take place on afternoon of 29th April to review ISMS Risk documentation consisting of Risk Assessments and Risk Treatment Plans.

	➢ IAU-ETB KOSI to attend Head Office on 5th May to brief the ISMS team, CE, Heads of Department and Directors of FET & SYM on phase 2 of ISMS Baseline Standards Audit. Collaboration with FET & SYM Pillars on ETB Sector document and completion of Business Impact Assessments. ➢ Data Processing Agreements issued by DPO Team for Privacy Engine Single Sign On updated software and Exam Revision Learning Application. ➢ AI Training Krilsolis AI Literacy training issued by TES Department 15th April 2026. A Board member raised concerns regarding the recent AI training provided by Krilsolis, noting that they found the content to be overly basic and of limited practical value. A lengthy discussion took place around this. In response, the Executive clarified that the training formed part of a strategic obligation developed by ETBI and was therefore required to be delivered. It was acknowledged that the training was intended as an introductory AI literacy module. The Executive further advised that this initial phase would be followed by more targeted, role-specific training aligned to individual functional areas. A Board member suggested that an FAQ section be developed to provide guidance and support to individuals in relation to this matter, the executive noted this and will update the Board on progress. The Board was also informed that an AI Working Group is in place and continues to progress this work. Guidance received from the Department of Education and Youth has been shared, and draft AI Guidelines have been developed. These Guidelines are designed to be practical, clear, and accessible, and will be finalised and made in Q3. Board members welcomed this update and thanked the Director of OSD.
6.6	**Health and Safety update** - *circulated in advance* The Head of Corporate and Procurement advised Board members that the Risk Assessment Program continued throughout March, with the following activities reported: **Risk assessment program:** Risk assessment and safety inspection program continued with visits, inspections and meetings with: • O'Connell Centre • Castleisland CC • Tralee Youthreach and LCA • Coláiste na Sceilge • Coláiste Gleann Lí • Kerry College Monavalley **Safety Management System** • Monthly meetings between Head of Corporate and Procurement and the Health and Safety Officer continued. • Meeting with the CE and Director of OSD on 10th March during which the annual health and safety review for 2025 was reviewed and the action plan for 2026 was discussed.

	Training Administration of Medication Policy training was delivered to schools' staff on 9th March 2026. The 2025 Review and 2026 Action Plan was circulated in advance of the meeting and presented to the Board. **High Priorities** The Head of Corporate and Procurement gave an update on the high priorities. A Board member raised a query regarding the roof works at Coláiste na Sceilge. A detailed discussion followed, during which the urgency and timing of the works were considered. The Board was advised that a letter has issued to DEY from the CE on the 13th April 2026 to progress the matter, noting that the works need to be completed during the summer period. This was also followed up by a phone call. It was noted that engagement is ongoing with the DEY in relation to this project and approval is required to proceed to tender in the short term to ensure sufficient time for delivery during Summer 2026, A Board member queried why Causeway Comprehensive School appeared to be unsuccessful in securing funding on a recurring basis. The Board member was advised that the condition of the school premises, including the requirement for roof repairs, has been raised with the DEY through the submission of an Emergency Works Report. The DEY confirmed that the application for funding under the Emergency Works Scheme was not approved (this was subsequently appealed by Kerry ETB). The DEY indicated that the school remains eligible to apply under other schemes, including the Climate Action Summer Works Scheme for these works. The Climate Action Summer Works Scheme is presently closed for applications at this time as it operated on a muti-annual basis. Causeway CC has received funding under this scheme for 2026 for the upgrade of the schools Home Economics room. Kerry ETB is attending a briefing with the DEY on National Development Plan - Project Prioritization Options in May. Board Members thanked the Head of Corporate and Procurement for this update.
6.7	**Minutes of Section 44 Committees –** *circulated in advance* The following Section 44 Committees' minutes, as circulated with the agenda, were presented for approval: • FET Governance Board minutes – meeting date 17.12.2025 • FET Governance Board minutes – meeting date 28.01.2026 • Kerry College Governance Board meeting date 10.02.2026 The Board approved the above-listed minutes as presented. **Proposed: Ms. Lorraine O'Sullivan** **Seconded: Mr. Michael Larkin McCarthy**
6.8	**Minutes of Section 45 Committees –** *circulated in advance*

	The following Section 45 Committees' minutes and summary reports, as circulated with the agenda, were taken as read and noted by the Board. • Finance Committee minutes from Mtg. 1/26 – meeting date 18.02.26 • Summary Report from Finance Committee Mtg. 2/26 – meeting date 19.03.26 The Board noted the above as presented.
6.9	**Changes to the Kerry ETB 2026 Service Plan** - *circulated in advance* The Board was advised of amendments to the approved 2026 Service Plan, arising from additional requirements issued by the Department of Education and Youth. The changes primarily relate to: • Enhanced Child Protection measures, including updated training requirements, strengthened oversight structures, and full implementation of revised Child Protection Procedures (2023/2025) across all services. • School Completion Programme (SCP) developments, including preparations for the transition of SCP delivery to a Section 56 commissioned service model, and alignment with emerging national policy and governance requirements. These revisions were necessary to ensure compliance with national policy updates, governance requirements, and Departmental directives. The Board noted the location of the amendments within the Service Plan and having considered the rationale for the changes. **Proposed: Ms. Lorraine O'Sullivan** **Seconded: Ms. Annette Steinborn** The Board approved the above-listed changes as presented.
6.10	**Lease for approval** Board approval was sought to proceed with the proposed lease agreement for The Lodge, Killorglin for Killorglin ABE. Board approval was sought to proceed with the agreement under the following terms: • **Location**: The Lodge Market Steet, Killorglin Co. Kerry for Killorglin ABE. • **Lease Commencement: 1st** July 2026 • **Term**: 5 Years • **Duration:** July 1st 2026 - 30th June 2031 • **Rent**: €27,950 (VAT not applicable). **Proposed: Cllr. Niall Kelleher** **Seconded: Cllr. Teddy O'Sullivan Casey** The Board approved the above as presented.

	A discussion took place regarding the programmes taking place in Killorglin. The CE advised that a comprehensive update on all Killorglin programmes will be provided at the next Board meeting scheduled for 26th May 2026.
6.11	**St Olivers National School-** *circulated in advance* The Board was provided with an update from the Deputy Head of TES outlining the overall scope, phasing, and delivery timeline for the project, including both the interim accommodation arrangements and the proposed permanent extension works. The Board noted that funding of c.€7.074m has been approved by the Department of Education and Youth for the St Oliver's National School project, to be delivered on a two-phase basis, with interim accommodation works progressing over Summer 2026 and completion of Phase 1 (prefab relocation, car parking and set down area) targeted for completion by September 2026. The permanent school extension (Phase 2 - ASA development) will involve construction of a two-storey extension comprising mainstream, SEN and SET accommodation, along with traffic management improvements, with works commencing in June 2026 after the school term and an estimated overall programme duration of 18 months. Board Members thanked the Deputy Head of TES for the update and noted the above as presented.
6.12	**Kerry ETB DEY Performance Delivery Agreement -** *circulated in advance* The Board was provided with a summary of the DEY Performance Delivery Agreement that was circulated in advance of the meeting. The following was noted: ➢ Performance Delivery Agreement in place between Department of Education and Youth and Kerry Education and Training Board ➢ Sets out the management, accountability and performance framework governing the relationship ➢ Confirms roles, responsibilities, reporting, governance and oversight arrangements ➢ Aligns with: • ETB Strategy Statement 2023–2027 • Annual Service Plan • Code of Practice for the Governance of Education & Training Boards (2024) ➢ Agreement covers the period to 31 December 2026 with provision for renewal or amendments. Signed on behalf of Kerry ETB on 16th April 2026. The Board noted the above as presented.
6.13	**Kerry ETB DEY Oversight Agreement -** *circulated in advance* The Board was provided with a summary of the Kerry ETB DEY Oversight Agreement that was circulated in advance of the meeting.

	The following was noted:
	
	Oversight Agreement in place between Department of Education and Youth and Kerry Education and Training Board
	
	➢ Sets out the governance, oversight, accountability and reporting framework for the relationship
	➢ Clarifies respective roles and statutory responsibilities of the Department and the ETB
	➢ Provides structured arrangements for:
	    • Reporting and liaison
	    • Early warning and urgent communications
	    • Financial oversight and governance compliance
	➢ Operates alongside the Performance Delivery Agreement
	➢ Agreement covers the period 1 January 2026 – 31 December 2028Signed on behalf of Kerry ETB on 16th April 2026.
	
	The Board noted the above as presented.

4/2026/7	**CE'S REPORTS & QUESTIONS ON CE'S REPORTS** **TUAIRISCÍ AN PHRÍOMHFHEIDHMEANNAIGH AGUS CEISTEANNA ORTHU**
7.1	**Schools Youth and Music Report** The Schools, Youth and Music (SYM) Report, circulated in advance of the meeting, was noted by the Board and taken as read. The report addressed the following: • DEIS Strategy • AI Guidelines • Primary School Survey & SCR • Youth Work • Music Generation Kerry • LCYP • SEN • REALT An Cathaoirleach requested that the AI Guidelines for teachers and students be finalised for the new academic year and brought back to the Board for noting. A lengthy discussion took place regarding the primary school survey. It was noted that the results reflected feedback from parents with children currently enrolled in the schools only and did not include the views of parents whose children are attending pre-schools. Board members commented that, notwithstanding this limitation, the results were significant. The Board was advised that a briefing has been requested from ETBI to the DEY to outline the next steps in the process.

	Board members thanked the Director of SYM for his update.
7.2	**Further Education and Training Report** The CE conveyed the Director of FET apologies as he is in Dublin on national FET matters. The FET report circulated in advance of the meeting, was noted by the Board and taken as read. The report addressed the following: ➢ 2026 FET Funding Final Allocation ➢ 2026 March YTD Beneficiaries ➢ 2026 March YTD Beneficiaries ➢ Specialist Equipment Grant (SEG) ➢ Specialist Skills Development Initiative ➢ Delegation Visit to Monavalley Campus ➢ from The Academy of Normandy The CE informed the Board about the Specialist Equipment Grant (SEG), stating that it is a SOLAS-funded capital investment programme designed to strengthen the Further Education and Training (FET) provision through targeted investment in specialist equipment, technology, and digital learning infrastructure. The grant supports strategic skills development aligned with regional and national economic priorities, enabling ETBs to deliver high-quality, industry-relevant training across key sectors including construction, manufacturing, healthcare, hospitality, green transition, and digital technologies. The Expression of Interest deadline is 1st May 2026. Kerry ETB is treating this as a priority initiative, recognising the significant level of work involved. Progress is underway, and stakeholders will be kept informed as the submission advances through the relevant stages of the process. It was noted that the Director of FET will update the Board on this at the next Board meeting on the 26th May 2026.
7.3	**Organisation Support and Development Report** The Director of OSD report circulated in advance of the meeting, was noted by the Board and taken as read. The report addressed the following: **Governance, Compliance and Risk System** • Internal Control Questionnaires (ICQs) 2026 • Fixed Asset Management Review • Sampling **Internal Audit Unit (IAU-ETBs)**

	➢ IAU Audit Plan 2026. The following audits will be completed this year: o Pensions o Governance Structures and Systems **Kerry ETB ISMS:** • Cyber TTX: Business Continuity Workshop with OSD Pillar to take place in Head Office on 29th April 2026. • ICT Policies Approved: Physical and Environmental Security Access Control Policy approved by the Board. • CE's Memo on Network Security and unauthorised connection of devices to the wired network infrastructure issued to all staff on 15th April 2026 • Risk Eye Cyber Protection Insurance IPB to consider Kerry ETB for a pilot trial of this insurance. • Preparatory Meeting for upcoming IAU/KOSI briefing meeting to take place on afternoon of 29th April to review ISMS Risk documentation consisting of Risk Assessments and Risk Treatment Plans. • IAU-ETB KOSI to attend Head Office on 5th May to brief the ISMS team, CE, Heads of Department and Directors of FET & SYM on phase 2 of ISMS Baseline Standards Audit. Collaboration with FET & SYM Pillars on ETB Sector document and completion of Business Impact Assessments. • Data Processing Agreements issued by DPO Team for Privacy Engine Single Sign On updated software and Exam Revision Learning Application. • AI Training Krilsolis AI Literacy training issued by TES Department 15th April 2026. **Kerry ETB Diversity and Inclusion Project** • The Foundation: Bronze Status – Work ongoing to move from Bronze to Silver Status in 2026 • Investors in Diversity Silver Survey closed on 27th March 2026 • 568 responses in total were received • Takes approx. 6 weeks to analyse results and prepare report • Silver Survey Report due Friday 8th May 2026 • A tailored action plan will be developed by the Irish Centre for Diversity based on the findings An Cathaoirleach thanked the Director of OSD for her report.
7.4	**Technology Estates and Sustainability Report** The Technology, Estates and Sustainability Report, circulated in advance of the meeting, was noted by the Board and taken as read. The report addressed the following topics: • Kerry College Killarney Campus Building Project • South Campus update • Tralee Sports and Leisure Centre Company Limited by Guarantee update • ICT & Cyber Security Update • Sustainability & Climate Action Update • Land and Leases • Project Summary January 2026: Primary & Post Primary Schools • Kerry ETB Major Devolved Projects

	An Cathaoirleach thanked the Head Technology, Estates and Sustainability for the report.
7.5	**Finance Report** The Finance Report was circulated in advance of the meeting and was presented to the Board by the Head of Finance. The report addressed the following: ➢ Kerry ETB Cash Grants as at 31st March 2026 ➢ Financial Status - Head Office - Schools, Post Primary - Non pay - Community National Schools - Youth and Music - Further Education and Training Board members noted that there is a need to further strengthen the promotion and visibility of the Music Generation Project. It was highlighted that the level of talent being nurtured through the project is exceptional and that the work being delivered across County Kerry is of a very high standard. Members agreed that this work does not currently receive the level of funding it requires. The Board highly commended the Project Manager, for her leadership and dedication. Members acknowledged the excellent job being carried out under her management and expressed their appreciation for her ongoing commitment to the success of the programme. It was agreed that the project should continue to receive the Board's full support and that additional efforts should be made to promote the programme and to seek increased funding in order to sustain and further develop its impact across the county. An Cathaoirleach thanked the Head of Finance for the report.
7.6	**Chief Executive's Report** The Chief Executive's Report, circulated in advance of the meeting, was noted by the Board and taken as read. The Report addressed the following matters: ➢ Strategic Engagements ➢ Capital Portfolio ➢ Governance and Policies ➢ Educational and Training Developments ➢ Events and Visits ➢ ETBI Annual Congress 2026 ➢ School Completion Project ➢ Kerry ETB Interactive Newsletter Board members acknowledged Ms. Fiona O'Brien, Principal of Killorglin Community College and the significant contribution and commitment she has made over her years of service in both Killarney Community College and Killorglin Community College and extended their sincere best wishes to her on her forthcoming retirement. The Board noted that Ms. O'Brien's leadership and dedication will be greatly missed.

	An Cathaoirleach thanked the Chief Executive for her report.
4/2026/8	**CORRESPONDENCE** **COMHFHREAGRAS**
8.1	**DES Correspondence/Comhfhreagras na Roinne O&S:** Noted as listed
8.2	**DES Circular Letters/Imlitreacha na Roinne O&S:** Noted as listed
8.3	**DES Press Releases/Preaseisiúintí na Roinne O&S:** Noted as listed
8.4	**ETBI Correspondence/Comhfhreagras BOOÉ:** Noted as listed
8.5	**Other Correspondence/Comhfhreagras Eile:** Noted as listed
4/2026/9	**MEMBERS BUSINESS** **GNÓ NA MBALL**
	Board members noted the date for the Kerry ETB retirement event, which will take place on 30th June 2026 at 5:00 p.m., following the Board meeting.
4/2026/10	**ANY OTHER BUSINESS WITH THE PERMISSION OF AN CATHAOIRLEACH** **AON GHNÓ EILE LE CEAD AN CHATHAOIRLIGH**
10.1	A Board Member advised that they had spoken with Director of SYM regarding the Coercive Control Programme and that it has been placed on hold at this time until there is clarity on how this matter will be addressed in the SPHE curriculum. It is considered appropriate to pause progression of the programme to avoid any potential conflict with emerging Department of Education and Youth guidance. Once further clarity and direction are provided, the matter can be brought back to the Board for further discussion. A Board member raised the Million Stars Initiative and advised that workshops are required to progress the development of the stars. She advised that she is currently awaiting feedback from the individual reviewing the proposed project. Once an update is received, the matter will be brought back to the Board for further consideration.

	A discussion took place regarding the growing shortage of technicians in Ireland capable of servicing and repairing electric vehicles. A Board member commented that there is a strong opportunity for Kerry ETB to position itself as a leader in this area. It was explained that electric vehicle competencies are already incorporated into the modern motor mechanic apprenticeship. The CE informed the Board that the Director of FET is reviewing this and that an update will be provided to the Board at the next meeting. A Board Member commended the excellent Nationwide programme that took place last week. Congratulations were extended to all involved in the delivery of the programme. Particular acknowledgment was given to Board Member Mr. John O'Connor for his involvement, and to the partners who contributed to the initiative, including the Down Syndrome Kerry and Munster Technological University (MTU).
	The next Board meeting will be **Tuesday 26th May 2026** **at 3.00 p.m.** **Centrepoint Boardroom** ***This concluded the business of the meeting.***