

**CRUINNIÚ BHORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ**  
**KERRY EDUCATION AND TRAINING BOARD MEETING**

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| <b>Date and Time:</b>                      | Tuesday 24 <sup>th</sup> March 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Location:</b>                           | Centrepont Boardroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Cathaoirleach:</b>                      | Cllr. Norma Moriarty                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Secretary:</b>                          | Ms. Ann O'Dwyer, Chief Executive Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Attendance<br/>(Reserve Members):</b>   | <ul style="list-style-type: none"> <li>• Cllr. Norma Moriarty</li> <li>• Cllr. Anne O'Sullivan</li> <li>• Cllr. Paul Daly (V)</li> <li>• Cllr. Teddy O'Sullivan Casey (V)</li> <li>• Cllr. Tommy Griffin (V)</li> <li>• Mr. Joseph Brennan</li> <li>• Mr. Michael Larkin McCarthy</li> <li>• Mr. Noel Keenan</li> <li>• Mr. John O'Connor (V)</li> <li>• Cllr. Angie Baily (V)</li> <li>• Cllr. Niall Kelleher (V)</li> <li>• Cllr. Deirdre Ferris (V)</li> </ul>                                                                                                                                                                                                                                                                                                                         |
| <b>Attendance<br/>(Executive Members):</b> | <ul style="list-style-type: none"> <li>• Ms. Ann O'Dwyer, Chief Executive</li> <li>• Ms. Maria Brennan, Director of Organisation Support and Development</li> <li>• Mr. Owen O'Donnell, Director of Further Education and Training (FET)</li> <li>• Mr. Con Moynihan, Director of Schools, Youth and Music (SYM)</li> <li>• Ms. Betty Corkey, Head of Corporate and Procurement</li> <li>• Ms. Heather Shanahan, Head of Finance</li> <li>• Mr. Michael Lyons, Technology, Estates and Sustainability (TES)</li> <li>• Ms. Donna Monson, Corporate and Procurement Department</li> <li>• Ms. Eileen Diggin, Executive Support</li> <li>• Mr. Brendan Touhy, Chairperson on the Finance Committee (V)</li> <li>• Mr. John O'Connor, Chairperson of the Audit and Risk Committee</li> </ul> |
|                                            | <b>CONFLICT OF INTEREST/DISCLOSURE OF INTERESTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                            | As per Section 1.18 of Circular Letter (CL) 0083/2024, a conflict-of-interest form was circulated to each Board Member before the meeting for signature.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|                 | An Cathaoirleach reminded members re the importance of completing the conflict-of-interest form at the start of the meeting and informed Board members that the meeting would go ahead once all forms were complete.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>3/2026/1</b> | <b>APOLOGIES AND CONDOLENCES</b><br><b>LEITHSCÉALTA AGUS COMHBHRÓN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>1.1</b>      | <p><b>Apologies</b> were noted for the following:</p> <ul style="list-style-type: none"> <li>• Ms. Katherina Broderick,</li> <li>• Ms. Maria O’Gorman</li> <li>• Ms. Annette Steinborn</li> <li>• Cllr. Maura Healy-Rae</li> <li>• Cllr. Liam Nolan</li> <li>• Cllr. Marie Moloney</li> <li>• Ms. Lorraine O’Sullivan</li> <li>• Mr. Daniel O’Donoghue</li> <li>• Cllr. Martin Grady</li> <li>• Mr. Pádraig O’Sullivan, Head of Technology, Estates and Sustainability (TES)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>1.2</b>      | <p><b>Condolences/Comhbhrón</b></p> <p>An Cathaoirleach expressed her sympathy and that of the Board to:</p> <ul style="list-style-type: none"> <li>➤ Maria O’Gorman, Kerry ETB Board member on the passing of her brother Mr. PJ O’Gorman.</li> <li>➤ Catherine Barry, Principal of Killarney Community National School on the passing of her father-in-law Mr. John (Jack) Lynch</li> <li>➤ Karen Sheehan, Killarney Community College on the passing of her father Mr. Christy Sheehan.</li> <li>➤ Kevin O’Connor, Kerry College, Monavalley Campus on the passing of his aunt Ms. Joan McElligott (nee O Connor)</li> <li>➤ Elaine Curran O’Sullivan, Killorglin Community College on the passing of her brother-in-law Mr. Jeremiah Gerard O’Sullivan</li> <li>➤ Vera Kerrisk, Killorglin Community College on the passing of her father-in-law Kenneth O’Neill (Snr.)</li> <li>➤ Barbara Nugent, Kerry College, Killorglin Campus on the passing of her aunt Ms. Angela Keeley</li> <li>➤ Mary M Murphy, Kerry College, Clash Campus on the passing of her father Mr. Daniel J (Donal) Murphy</li> <li>➤ Saoirse Culhane, Causeway Comprehensive on the passing of her grandmother Ms. Catherine Culhane</li> <li>➤ Ger Ferris, Kerry College Pathways on the passing of his aunt Ms. Joan Colliver</li> <li>➤ Elizabeth Conway, Kerry ETB Head Office on the passing of her uncle Mr. Donal O’Connor</li> <li>➤ Michelle Mulvihill, Causeway Comprehensive on the passing of her grandmother Ms. Betty Woulfe O’Connor</li> <li>➤ Mark Deely, Tralee Youthreach on the passing of his uncle Mr. Willie Cottrell</li> <li>➤ Eileen Moloney, Castleisland Community College on the passing of her aunt Ms. Bridget Mulvihill</li> <li>➤ Mary McSweeney, Castleisland Community College and Kilcummin Outreach Centres on the passing of her sister-in-law Ms. Margaret Rice</li> </ul> |

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|                 | <ul style="list-style-type: none"> <li>➤ Paul O'Neill, O'Connell Centre of Further Education and Training on the passing of his father Mr. Paul O'Neill (Senior)</li> <li>➤ Noreen Long, Coláiste na Ríochta on the passing of her aunt Ms. Mary O'Neill</li> <li>➤ Danielle Barrett, Coláiste na Ríochta on the passing of her mother-in-law Ms. Sheila Healy.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>3/2026/2</b> | <p style="text-align: center;"><b>CONGRATULATIONS<br/>COMHGHAIRDEAS</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                 | <p><b>Congratulations/Comhghairdeas</b></p> <p>An Cathaoirleach extended congratulations to the following:</p> <ul style="list-style-type: none"> <li>➤ Dr. James Eustace on his appointment as Acting General Secretary of ETBI</li> <li>➤ Transition Year students from Gaelcholáiste Chiarraí and Coláiste Gleann Lú recently took over the Saturday Supplement programme on Radio Kerry, presenting a full two-hour show as part of their TY programme.</li> <li>➤ Everyone involved in the Open Days and Evening Events that took place at campuses in Killorglin, Monavalley, Clash Road, Denny Street, Listowel and Killarney.</li> <li>➤ Congratulations to all the students who proudly received awards at the Killarney ceremony on the 12th of March 2026, a fantastic achievement and well deserved.</li> <li>➤ Evelyn Ahern BL5 Gaelcholáiste Chiarraí received a Certificate from the Minister of Education for the JC Irish Essay in last year's JC exams.</li> <li>➤ Coláiste na Ríochta who have won two awards at the Kerry School's Enterprise Awards in MTU; the Duais Gaeilge Award for the use of Irish in their Business, and they won Best Overall School.</li> <li>➤ Jessie Buckley who won the Academy Award for Best Actress at the 2026 Oscars on Sunday, 15th March 2026. Jessie became the first Irish person to win the Oscar for Best Actress.</li> </ul> |
|                 | <p>In accordance with Standing Orders, the meeting is adjourned for 15 minutes as a mark of respect following the death of Mr. PJ O'Gorman, brother of Board member Ms. Maria O'Gorman.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>3/2026/3</b> | <p style="text-align: center;"><b>MINUTES<br/>MIONTUAIRISCÍ</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>3.1</b>      | <p>The minutes of the Board meeting held on 24<sup>th</sup> February 2026 were presented to the Board for approval.</p> <p style="text-align: center;"><b>Proposed: Cllr. Anne O'Sullivan</b><br/><b>Seconded: Mr. Micheal Larkin McCarthy</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>3/2026/4</b> | <p style="text-align: center;"><b>MATTERS ARISING FROM MINUTES<br/>NITHE ATÁ AG ÉIRÍ AS NA MIONTUAIRISCÍ</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

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|                 | Dealt with in the Governance section of the meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>3/2026/6</b> | <b>GOVERNANCE<br/>RIALACHAS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>6.1</b>      | <p><b>Audit and Risk Committee to present a written report on the annual review of the internal controls for the previous year (2025) to the Board.</b></p> <p>The Chair of the Board welcomed Mr. John O'Connor, Chairperson of the Audit and Risk Committee to the meeting.</p> <p>The Director of OSD advised the Board that in accordance with Section 7.8 of Circular Letter 0083/2024 The Code of Practice for the Governance of Education and Training Boards and the Audit and Risk Committee Terms of Reference, the Audit and Risk Committee met on 11<sup>th</sup> March 2026, to review Kerry ETB's System of Internal Control and its effectiveness together with the draft Statement on the System of Internal Control prepared by the Executive.</p> <p>Mr. O'Connor went through, in detail, the Summary Report of the Audit and Risk Committee. The Summary Report advised that <i>"Following consideration and having regard to the Committee's work carried out during the past year as outlined in the draft "Statement on Internal Control, the ETB Audit and Risk Committee approved the draft "Statement on the System of Internal Control" as presented and discussed at the meeting"</i></p> <p>A discussion was held regarding the Governance, Compliance, and Risk management software, currently utilised by Kerry ETB. The Chief Executive emphasised the critical role of this management software, noting that it has significantly enhanced the organisation's overall compliance framework. The system provides robust support to managers in implementing organisational policies and addressing audit recommendations on an ongoing basis throughout the year.</p> <p>The Chief Executive further reiterated that a key objective is to ensure the software remains as user friendly and accessible as possible. The Board was assured that feedback from staff was taken on board and will continue to be welcomed and that any constructive suggestions will be carefully considered and incorporated where feasible.</p> <p>Mr. O'Connor on behalf of the Audit and Risk Committee commended the work of all throughout the organisation in supporting the compliance environment and culture of Kerry ETB and on seeking to improve from year to year.</p> <p>An Cathaoirleach thanked Mr. O'Connor or this report.</p> |
| <b>6.2</b>      | <p><b>Finance Committee Report, as per Section 45(3) of the Education and Training Boards Act, 2013 and Section 4.20 of Circular Letter 83/2024 Code of Practice for the Governance of ETBs, recommendation on the adoption of the draft financial statements 2025.</b></p> <p>The Chair of the Board welcomed Mr. Brendan Tuohy, Chairperson of the Finance Committee to the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|                   | <p>The Director of OSD informed Board members that in accordance with Section 51 of the Education and Training Boards Act, 2013, and Section 6 of Circular Letter 0083/2024 The Code of Practice for the Governance of Education and Training Boards, the Board of Kerry ETB is responsible for the preparation of annual financial statements in accordance with the accounting standards and format set for the ETB sector by the Minister for Education.</p> <p>These financial statements must be submitted to the Minister for Education and Comptroller and Auditor General (C&amp;AG) no later than 31<sup>st</sup> March of each year. The Audit and Risk Committee presented a written report on the annual review of the internal controls for the previous year (2025) to the Board, which was circulated in advance.</p> <p>In accordance with Section 4.2 of Circular Letter 0083/2024 The Code of Practice for the Governance of Education and Training Boards and the Finance Committee's Terms of Reference, the Finance Committee met on 19<sup>th</sup> March 2026, to review Kerry ETB's Draft Financial Statements 2025, which were circulated in advance of the meeting.</p> <p>Mr. Tuohy presented the Finance Committee's note to the Board and outlined the key considerations arising from the review. He advised that a number of minor amendments were made to the draft financial statements at a late stage following recommendations from the Department. The Finance Committee approved these changes.</p> <p>Mr. Tuohy also highlighted:</p> <ul style="list-style-type: none"> <li>• The constraints associated with retained balances on ringfenced funding such as phone pouches and schoolbooks.</li> <li>• The legacy deficit balances in some Community National Schools.</li> <li>• The implications of the Supreme Court case (The Revenue Commissioners v Karshan (Midlands) Ltd. t/a Domino's Pizza which deals with how to determine the employment status of an individual.</li> <li>• The implications and risks for Kerry ETB in relation to the governance and oversight of the Tralee Regional Sports and Leisure Centre 'Build-Back Better' project.</li> </ul> <p>The Committee recommended that Kerry ETB engage with the Department to seek clarification and guidance regarding these matters.</p> <p>The Finance Committee agreed to recommend to the Board of Kerry ETB that it should approve the Draft Financial Statement for the year ended 31st December 2025.</p> |
| <p><b>6.3</b></p> | <p><b>Draft Financial Statements 2025 as per Section 51 of the Education and Training Boards Act, 2013, including Statement of Internal Controls for approval.</b> – circulated in advance.</p> <p>In accordance with Section 51 of the Education and Training Boards Act 2013, the Head of Finance presented the Draft Annual Financial Statements 2025, including the Statement of Internal Controls (SIC), for the Board's approval.</p> <p>The Board approved the Draft Annual Financial Statements 2025 and the Statement of Internal Controls 2025 as presented, expressing thanks to everyone involved.</p> <p style="text-align: center;"><b>Proposed: Mr. Noel Keenan</b><br/><b>Seconded: Cllr. Anne O'Sullivan</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

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|     | <p>It was noted that the Board-approved Draft Annual Financial Statements 2025 will be submitted to the Department of Education and Youth and the C&amp;AG in line with the provisions of the Education and Training Boards Act 2013, by 31<sup>st</sup> March 2026.</p> <p>The CE expressed her gratitude to the Head of Finance and her team, the Compliance Unit and the Director of OSD for their diligence and dedication in preparing the reports. She also expressed her gratitude for the oversight and management provided by the Directors of SYM and FET and their teams for the implementation of the internal controls process.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 6.4 | <p><b>Kerry College Killarney Campus Building Project Update.</b></p> <p>The Deputy Head of Technology, Estates and Sustainability advised that further to the discussion at the ETB Board meeting on 24<sup>th</sup> February 2026, matters were progressed as follows:</p> <p><b>Site Acquisition Process:</b></p> <ul style="list-style-type: none"> <li>➤ Stage 1 (6<sup>th</sup> August 2025): Kerry ETB submitted the multi-criteria analysis to SOLAS, initiating the three-stage acquisition process.</li> <li>➤ Stage 2 (17<sup>th</sup> December 2025 – Q2 2026): SOLAS approved progression to price agreement with Kerry County Council based on Tailte Éireann valuation. Kerry ETB have confirmed the agreed price with Kerry County Council as per letter issued by KERRY COUNTY COUNCIL on the 19<sup>th</sup> February 2026. Confirmation of agreed price provided by Kerry ETB to SOLAS on the 19<sup>th</sup> February 2026.</li> <li>➤ Kerry County Council progress site disposal at the council meeting on the 23<sup>rd</sup> March 2026.</li> <li>➤ Required site investigation briefs have been completed and provided to SOLAS for review and approval. Kerry ETB has commenced the tender process for site investigations and environmental assessments, once costs are confirmed Kerry ETB to request approval/funding from SOLAS prior to issue of contracts.</li> <li>➤ Kerry ETB have held meetings with Kerry County Council and SOLAS in relation to the site acquisition on 9<sup>th</sup> February and 20<sup>th</sup> February 2026.</li> <li>➤ Stage 3 (Post-assessments): Completion of required reports and DFHERIS approval will enable finalisation of the sale.</li> </ul> <p><b>The Refinement of the Preliminary Business Case for the Project:</b></p> <ul style="list-style-type: none"> <li>➤ In parallel, Kerry ETB is preparing a revised Preliminary Business Case (PBC) for the FET College project that will be developed on the site.</li> <li>➤ Technical support tender approved 26<sup>th</sup> November 2025; team engaged to refine the PBC.</li> <li>➤ A site inspection was conducted at the Killarney and Tralee locations on 7<sup>th</sup> January 2026, with the technical resource team. The visit identified several action items for Kerry ETB to support development of the preliminary business case. Kerry ETB has provided the required information to the ITT and is currently awaiting approvals from SOLAS to complete the required site surveys.</li> <li>➤ Kerry ETB held a review meeting of the PBC with the ITT on the 4<sup>th</sup> March 2026. Several action items resulted from this meeting which Kerry ETB are currently reviewing.</li> <li>➤ Following submission and formal evaluation of the revised PBC, Kerry ETB aims to secure Approval Gate 1 (AG1) to appoint a Design Team and advance to initial design, based on current timelines this would be anticipated in late Q2 2026.</li> </ul> |

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|     | <p>It was agreed that Kerry ETB would write a letter of thanks to Kerry County Council, acknowledging the positive and effective collaboration to date. The Board noted that the partnership between Kerry ETB and Kerry County Council has worked very well, and it was expressed that continued collaboration in the future would be welcomed and beneficial.</p> <p>The CE read the Kerry ETB press statement included in the Kerry County Council press release issued yesterday 23<sup>rd</sup> March following the Kerry County Council Meeting where the Council approved the decision to proceed with the formal transfer of the former Sara Lee Site at Upper Park Road, Killarney, to Kerry ETB, on the consideration and terms previously agreed, subject to completion of essential due diligence requirements. It was noted and agreed that this press statement would constitute the sole and final statement on the matter, and that no further statements would be issued on the current progress.</p> <p>The press statement below was noted:</p> <p><i>Kerry Education and Training Board (Kerry ETB) welcomes the decision by Kerry County Council to proceed with the formal transfer of the former Sara Lee Site at Upper Park Road, Killarney, to Kerry ETB, on the consideration and terms previously agreed, subject to completion of essential due diligence requirements.</i></p> <p><i>This decision represents an important step in the overall site acquisition process and enables Kerry ETB to advance to the next stage of the site acquisition process in line with public-sector governance and capital appraisal requirements. At this stage, Kerry ETB is progressing the preliminary business case for the long-term development of the site, in accordance with the Infrastructure Guidelines, SOLAS and DFHERIS procedures.</i></p> <p><i>Kerry ETB wishes to acknowledge the very constructive engagement and ongoing cooperation of Kerry County Council in progressing this important site transfer.</i></p> <p><i>This milestone marks a significant point in the evolution of the project, and Kerry ETB are now working hard to complete the necessary due diligence which will be sent to James Lawless T.D, Minister for Further and Higher Education, Research, Innovation and Science to seek his approval to proceed with and complete the purchase of the site.</i></p> <p>An Cathaoirleach thanked the Deputy Head of Technology, Estates and Sustainability for the update.</p> |
| 6.5 | <p><b>South Campus update</b></p> <p>The CE advised that further to the discussion at the ETB Board meeting on 24<sup>th</sup> February 2026, matters were progressed as follows:</p> <p><b>Transition Progress:</b><br/>As part of ongoing coordination with MTU, the institution will retain a reduced footprint at the South Campus for apprenticeship provision and a limited number of operational functions during the transition period. Discussions at meetings held on 12<sup>th</sup> November 2025 and 17<sup>th</sup> December 2025 confirmed that MTU has now substantially transitioned to the North Campus, with only apprenticeships, selected research units, HR/Finance functions, and temporary teaching spaces remaining on site.</p> <p><b>Technical Working Group Engagement:</b><br/>Technical Working Group meetings have been held on the 28<sup>th</sup> January and the 3<sup>rd</sup> March</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

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|     | <p>2026. Kerry ETB and MTU reviewed the operational requirements, transition dependencies, and technical assessments needed to support the next stage of the business case and themaster planning process. This meeting also confirmed the workflow for information exchange between MTU, Kerry ETB, and the integrated technical resource team appointed under the FET College of the Future Major Projects Fund.</p> <p><b>Steering Group Meeting:</b><br/>A second steering group meeting was held on the 20<sup>th</sup> February 2026 with senior representatives from DFHERIS, SOLAS, MTU, and Kerry ETB. Meeting was very positive with Kerry ETB working towards the transition of the selected provision from Clash to South Campus for September 2026. Feedback from the meeting was provided at the technical meeting on the 3<sup>rd</sup> March 2026.</p> <p><b>Governance Framework:</b><br/>The governance structure for the project has now been fully established, comprising both a Steering Group and a Technical Working Group, each operating under agreed Terms of Reference. A Memorandum of Understanding (MOU) is being finalised to formalise roles, responsibilities, and compliance obligations across the transition period.</p> <p><b>Relocation of FET Provision:</b><br/>The initial timeline remains unchanged, with the planned relocation of selected FET provision from Clash Campus to South Campus by September 2026, subject to final approvals and completion of the required enabling works.</p> <p><b>Business Case &amp; Master planning Support:</b><br/>Kerry ETB have received approval from SOLAS to utilise the integrated technical team under the FET College of the Future Major Projects Fund.</p> <p>This resource will support:</p> <ul style="list-style-type: none"> <li>• a full masterplan review of the South Campus site,</li> <li>• assessment of the internal floor area and future educational use,</li> <li>• identification and costing of required capital works, and</li> <li>• development of a comprehensive business case for long term investment.</li> </ul> <p><b>Phased Acquisition Plan:</b><br/>Kerry ETB is advancing plans to acquire MTU’s South Campus gradually to reduce reliance on leased properties and consolidate operations, as outlined in its business case to DEY, DFHERIS, and SOLAS.</p> <p>An Cathaoirleach thanked the CE for the update.</p> |
| 6.6 | <p><b>Tralee Sports and Leisure Centre Company Limited by Guarantee (CLG) Update</b></p> <p>The Deputy Head of Technology, Estates and Sustainability advised that further to the discussion at the ETB Board meeting on 24<sup>th</sup> February 2026, matters were progressed as follows:</p> <p><b>Temporary Modular Gym Structure</b></p> <ul style="list-style-type: none"> <li>• The Temporary Modular Gym unit is now installed.</li> <li>• Handover took place on the 27<sup>th</sup>February 2026.</li> <li>• Equipment is installed.</li> <li>• Promotion plan of the new Gym Facility is in progress.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|     | <p><b>Operations</b></p> <ul style="list-style-type: none"> <li>• Operations remain stable with no cashflow concerns reported.</li> <li>• Current focus is on progressing the Masterplan.</li> </ul> <p><b>Masterplan</b></p> <ul style="list-style-type: none"> <li>• Kerry ETB have proceeded to engage an architect lead team to develop a masterplan for the redevelopment of the TRSLC based on a detailed review of the entire campus and facilities.</li> <li>• Demesne Architects have developed three masterplan layout options and presented them to the stakeholders on the 28<sup>th</sup> January 2026 with a subsequent review meeting on the 19<sup>th</sup> February 2026.</li> <li>• A preferred layout has been identified and feedback provided to Demesne enabling them to progress with the development of the masterplan</li> <li>• The masterplan will consolidate the vision for the redevelopment of the TRSLC and allow high level costs to be applied to the project.</li> </ul> <p>It was agreed to liaise with the Kerry GAA County Board regarding the master plan to explore potential opportunities for collaboration. It was also agreed to explore the possibility of including a café/social facility in the master plan.</p> <p>The Board queried when the plans would be made public, noting that this question has arisen on a number of occasions during the planning process. The Executive explained that the plans cannot be released at this stage, as further definition is required. It was emphasised that clarity and certainty around the proposals is essential to ensure that any public communication accurately reflects what can be delivered.</p> <p>An Cathaoirleach thanked the Deputy Head of Technology, Estates and Sustainability for the positive update and noted that the Board looks forward to receiving a further update at the next Board meeting on 28<sup>th</sup> April 2026.</p> |
| 6.7 | <p><b>Risk Management update - circulated in advance</b></p> <p>The Director of OSD presented the Board with a new risk added to the Corporate Risk Register on the recommendation of the Audit and Risk Committee – <i>Rising Global Tensions and Systemic Uncertainty</i>.</p> <p>The Director of OSD outlined that ongoing geopolitical instability, conflicts, and global economic uncertainty are continuing to create significant risks for the public service environment.</p> <p>Key points highlighted:</p> <p><b>Operational and Financial Impacts:</b></p> <p>Rising global tensions are leading to increased operational costs, market volatility, delays in supply chains, and procurement challenges. Pressure is also evident on budgeting and programme delivery due to inflation, energy costs, and materials shortages.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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|     | <p><b>Service Delivery Risks:</b><br/>Disruptions to infrastructure projects, recruitment constraints, and increased demand for services—particularly during migration crises—continue to strain organisational capacity.</p> <p><b>Current Controls:</b><br/>The organisation is actively managing this risk through monthly and annual financial planning, enhanced procurement monitoring, supplier management frameworks, and engagement with Government Departments to assess ongoing impacts.</p> <p>The Director of OSD outlined several mitigation initiatives including:</p> <ul style="list-style-type: none"> <li>• Developing contingency plans for supply-chain disruptions and cost escalation.</li> <li>• Strengthening procurement strategies to improve resilience and diversify suppliers.</li> <li>• Integrating scenario planning into strategic planning processes.</li> <li>• Beginning cost conversations with the Department for 2025 and feeding data into wider Government planning.</li> </ul> <p>The Board thanked the Director of OSD for her comprehensive update.</p>                                                                                                                                                                                                                                                                                                                                                                                                               |
| 6.8 | <p><b>Information Security Management Systems (Cybersecurity) update</b> - <i>circulated in advance</i></p> <p>The Director of OSD advised the Board of the following updates:</p> <ul style="list-style-type: none"> <li>➤ <b>Cyber TTX:</b> Management workshops in Q1 2026 (SYM 10/02, FET 06/02, HO 29/04). Business Impact Assessment template for C&amp;P Dept. has been prepared for advancing at the Head Office Workshop</li> <li>➤ <b>ICT Policies:</b> Reviewed/approved: Physical and Environmental Security Access Control Policy &amp; CE's Memo on Network Security approved</li> <li>➤ <b>ISMS Risk Register:</b> Template under review.</li> <li>➤ <b>Co-Pilot DPIA:</b> Ongoing with DPO subgroup.</li> <li>➤ <b>DPIA for KOLLAB Project</b> approved with DPO Team sign off noting DPIA prepared retrospectively and actions identified are in place.</li> <li>➤ <b>KOLLAB Office 365 tenancy and Kerry College tenancy</b> to be joined via Multi-Tenant Organisation (MTO) setup</li> <li>➤ <b>Offsite Records Project:</b> Approximately 33% of boxes in storage have now been eliminated.</li> <li>➤ <b>Info Security Officers:</b> Business case submitted 23<sup>rd</sup> January 2026 – no response to date.</li> <li>➤ <b>AI Training:</b> ETBI developed AI Literacy training for all staff/Board to be rolled out. Guidance for Schools on the use of AI referral to AI Working Group to action</li> </ul> <p>Board members welcomed this update and thanked the Director of OSD.</p> |
| 6.9 | <p><b>Health and Safety update</b> - <i>circulated in advance</i></p> <p>The Head of Corporate and Procurement advised Board members that the Risk Assessment Program continued throughout January, with the following activities reported:</p> <p><b>Risk assessment program:</b><br/>Schools and centres were inspected and assisted with risk assessments. In January, in-person visits to 3 centres and online meetings held with 2 schools to review risk assessments.<br/>Schools/centres reviewed were:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|      | <ul style="list-style-type: none"> <li>• An Tóchar</li> <li>• Killarney CC</li> <li>• Coláiste na Ríochta</li> <li>• Kenmare FET centre</li> <li>• Causeway CS</li> </ul> <p><b>Safety Management System</b></p> <ul style="list-style-type: none"> <li>• Monthly meetings between Head of Corporate and Procurement and the H&amp;S officer continued.</li> <li>• Meeting with the Director of FET on the 4<sup>th</sup> February</li> <li>• Meeting with the Director of SYM on the 6<sup>th</sup> February</li> </ul> <p>Health and Safety Authority inspections of Causeway CS and An Tochar - Replies were sent to the Health and Safety Authority outlining actions as follows :</p> <p><b>Causeway Comprehensive School:</b></p> <ul style="list-style-type: none"> <li>• Funding is being sought for safe roof access</li> <li>• Improved signage in the woodwork rooms regarding hazards</li> <li>• Revision of sections of risk assessments completed</li> <li>• Provision of chemical awareness training for caretakers and cleaners</li> <li>• Safety Data Sheets have been updated for chemicals</li> </ul> <p><b>An Tochar</b></p> <ul style="list-style-type: none"> <li>• Plans to mitigate against trip and fall risk on the entrance driveway</li> <li>• Review of internal fire doors to ensure fire safety compliance</li> <li>• The caretaker shed has been cleared to reduce trip and fall hazards</li> <li>• Confirmed that the agency cleaner has received training and a copy of the safety statement and risk assessments.</li> </ul> <p>A new risk was identified relating to the deteriorating surface of the entrance driveway of An Tóchar, which poses a slip and trip hazard for staff, learners and visitors, therefore this was added to the health and safety High Priorities list and is currently being addressed.</p> <p>Board Members thanked the Head of Corporate and Procurement for this update.</p> |
| 6.10 | <p><b>Establishment of Section 44 Committees (CL0083/2024)</b> – as circulated in advance</p> <p>Further to the establishment of the Section 44 committees as was addressed at the 10<sup>th</sup> December 2024 Board meeting, the following Kerry ETB members/nominees' appointments were presented for approval.</p> <p>Youth Work Committee in accordance with Section 44 of the ETB Act 2013 for appointment.</p> <div style="text-align: center;"> <div style="background-color: #005a8c; color: white; padding: 5px; margin-bottom: 5px;">Comhairle na nÓg</div> <div style="background-color: #d9d9d9; padding: 5px; margin-bottom: 5px;">Erin O'Dwyer</div> </div> <p style="text-align: center;"><b>Proposed: Cllr. Anne O'Sullivan</b><br/> <b>Seconded: Mr. Michael Larkin Mc Carthy</b></p> <p>The Board approved this appointment to the BOM of the Youth Work Committee.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|      | <div>Comhairle na nÓg</div> <div>Noah Mayse Kelleher</div> <p><b>Proposed: Cllr. Norma Moriarty</b><br/><b>Seconded: Cllr. Anne O’Sullivan</b></p> <p>The Board approved this appointment to the BOM of the Youth Work Committee</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 6.11 | <p><b>Minutes of Section 45 Committees – <i>circulated in advance</i></b></p> <p>The following Section 45 Committees’ minutes and summary reports, as circulated with the agenda, were taken as read and noted by the Board.</p> <ul style="list-style-type: none"> <li>• Audit and Risk -Signed Amended minutes of 7<sup>th</sup> October 2025</li> <li>• Audit and Risk Signed minutes of meeting 4<sup>th</sup> December 2025</li> <li>• Audit and Risk Summary Report of Meeting 1.26 11<sup>th</sup> March 2026</li> <li>• Report on the System of Internal Controls.</li> </ul> <p>The Board noted the above as presented.</p>                                                                                                                                                                                                                                                                                                                                                                                                      |
| 6.12 | <p><b>Policies for Approval - <i>circulated in advance</i></b></p> <p>The following policies were presented for approval.</p> <ul style="list-style-type: none"> <li>• Protected Disclosures Policy and Procedure (revised)</li> <li>• Emergency Lighting Policy and Procedure (revised)</li> <li>• Physical and Environmental Security Access Control Policy</li> <li>• Reasonable Accommodation policy</li> <li>• CCTV Policy and Procedure (revised)</li> <li>• Official Names Register (updated)</li> </ul> <p>The Board approved the above-listed policies as presented.</p> <p><b>Proposed: Mr. Noel Keenan</b><br/><b>Seconded: Mr. Micheal Larkin McCarthy</b></p> <ul style="list-style-type: none"> <li>• Domestic Violence and Abuse Policy and Supports</li> <li>• Policy for the Prevention and Resolution of Sexual Harassment and Harassment at Work</li> <li>• CE Memo Network Security - Unauthorised connection of devices to a wired network</li> </ul> <p>The Board noted the above-listed policies as presented.</p> |
| 6.13 | <p><b>Lease for approval</b></p> <p>Board approval was sought to proceed with the proposed lease agreement for 28 Denny Street.</p> <p>Board approval was sought to proceed with the agreement under the following terms:</p> <ul style="list-style-type: none"> <li>• Location: Office at 28 Denny Street, Tralee.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

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|             | <ul style="list-style-type: none"> <li>• Lease Commencement: 1st April 2026</li> <li>• Term: 1 year with an option to renew.</li> <li>• Rent: €8,400 per annum (€700 per month) plus vat.</li> <li>• Deposit: €1,400</li> <li>• Costs: Tenant responsible for rates, refuse, broadband, and utilities.</li> </ul> <p style="text-align: center;"><b>Proposed: Cllr. Deirdre Ferris</b><br/><b>Seconded: Mr. Noel Keenan</b></p> <p>The Board approved the above as presented.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>6.14</b> | <p><b>Kerry ETB Board Meeting Etiquette Guidelines- <i>circulated in advance</i></b></p> <p>Kerry ETB Board Meeting Etiquette Guidelines were presented and noted, outlining expectations for punctuality, participation, communication standards, and appropriate conduct for in-person, remote, and hybrid meetings.</p> <p>These Guidelines were approved at the Board meeting held on 1st May 2025 as presented, supporting consistent, professional meeting practice across all Board engagements. An Cathaoirleach reiterated the importance of these Meeting Etiquette Guidelines and highlighted that they were developed in response to feedback and suggestions received directly from Board members at the special Board Members only self-assessment meeting last year.</p> <p>The Board were advised of the importance of submitting apologies in advance of Board meetings if they were not in a position to attend.</p> |

| <b>3/2026/7</b> | <p style="text-align: center;"><b>CE'S REPORTS &amp; QUESTIONS ON CE'S REPORTS</b><br/><b>TUAIRISCÍ AN PHRÍOMHFHEIDHMEANNAIGH AGUS CEISTEANNA ORTHU</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>7.1</b>      | <p><b>Schools Youth and Music Report</b></p> <p>The Schools, Youth and Music (SYM) Report, circulated in advance of the meeting, was noted by the Board and taken as read.</p> <p>The report addressed the following:</p> <ul style="list-style-type: none"> <li>• Infrastructure and Academic delivery</li> <li>• Youth Services and Research capabilities</li> <li>• LCYP initiatives</li> <li>• Creative Media</li> <li>• Youth Development</li> <li>• Music Generation Kerry</li> <li>• REALT</li> </ul> <p>The Board discussed significant concerns regarding the shortage of ASD units across schools. Members stressed the need for a more assertive and proactive approach to addressing this issue.</p> |

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|                   | <p>The Board also acknowledged the importance of systematically tracking literacy assessments and other indicators to ensure that no student falls through the cracks. The Director of SYM agreed that this matter requires close and ongoing oversight, supported by a robust follow-up process to assist students and families effectively. The Director SYM referenced the work of the ETB in this regard and the presentation on the RISE Programme provided by Pat O’Sullivan at the February Board meeting</p> <p>Separately, Board members reflected positively on the recent awards ceremony, which several attended. The Director of SYM delivered an excellent speech, and the achievements showcased were presented in a meaningful and impactful way. Student representation on the day was outstanding, and it was inspiring to witness the development of strong leadership capacities and confident role models for younger students.</p> <p>A Board member also noted the outstanding attendance at the recent Music Generation event at Coláiste Gleann Lí. They wished to commend everyone involved for delivering such an exceptional occasion. They expressed that they were truly in awe of the performances and the effort shown by all the children. They also highlighted the continued growth and success of Music Generation, praising the dedication of all those who contributed.</p> <p>The Director of SYM reminded Board members that they were also invited to the Daniel O’Connell 250<sup>th</sup> Celebration in Coláiste na Sceilge on Thursday 26<sup>th</sup> March 2026. This was noted by the Board.</p> |
| <p><b>7.2</b></p> | <p><b>Further Education and Training Report</b></p> <p>Director of FET presented a summary of the 2026 FET Priorities as per Kerry ETB Service Plan. He highlighted that the Kerry ETB FET Service plan was fully aligned with the National FET Strategy, Creating Futures 2026-2030.</p> <p>The report addressed the following:</p> <ul style="list-style-type: none"> <li>➤ Infrastructure and Academic delivery</li> <li>➤ Youth Services and Research capabilities</li> <li>➤ LCYP initiatives</li> <li>➤ Creative Media</li> <li>➤ Youth Development</li> <li>➤ Music Generation Kerry</li> <li>➤ REALT</li> </ul> <p>Board members spoke very positively about the recent Erasmus trip as part of the Commis Chef Apprenticeship programme. The trip was described as highly successful, with excellent feedback received from participants, highlighting the positive experience and personal development achieved. It was noted that opportunities to generate publicity around the programme due to its clear positive impact should be explored.</p> <p>The potential of engaging with local media, including Radio Kerry, was discussed. The CE expressed agreement with this suggestion and confirmed that follow-up actions would be taken to promote the positive outcomes of the initiative.</p> <p>Board members thanked the Director of FET for his report and updates.</p>                                                                                                                                                                                                                                                     |

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| 7.3 | <p><b>Organisation Support and Development Report</b></p> <p>Director of OSD presented a summary of the 2026 OSD Priorities as per Kerry ETB Service Plan. The report addressed the following:</p> <p><b>Governance, Compliance and Risk System</b></p> <ul style="list-style-type: none"> <li>• 2025 Internal Control Review</li> <li>• 2025 Statement of Internal Control</li> <li>• Fixed Asset Management Review</li> </ul> <p><b>Internal Audit Unit (IAU-ETBs)</b></p> <ul style="list-style-type: none"> <li>• Solas Capital Funding – draft report including management responses returned 04th March 2025 – awaiting final report - Draft Audit Opinion - Effective</li> <li>• ESOL Audit – draft report received 27th February 2026 – Draft Audit Opinion – Comprehensive</li> <li>• IAU Audit Plan 2026 – meeting took place Monday 23rd March 2026</li> </ul> <p><b>Kerry ETB ISMS</b></p> <ul style="list-style-type: none"> <li>• <b>Cyber TTX:</b> Management workshops in Q1 2026 (SYM 10/02, FET 06/02, HO 29/04). Business Impact Assessment template for C&amp;P Dept. has been prepared for advancing at the Head Office Workshop</li> <li>• <b>ICT Policies:</b> Reviewed/approved: Physical and Environmental Security Access Control Policy &amp; CE's Memo on Network Security approved</li> <li>• <b>ISMS Risk Register:</b> Template under review.</li> <li>• <b>Co-Pilot DPIA:</b> Ongoing with DPO subgroup.</li> <li>• <b>DPIA for KOLLAB</b> Project approved with DPO Team sign off noting DPIA prepared retrospectively and actions identified are in place.</li> <li>• <b>KOLLAB Office 365 tenancy and Kerry College tenancy</b> to be joined via Multi-Tenant Organisation (MTO) setup</li> <li>• <b>Offsite Records Project:</b> Approximately 33% of boxes in storage have now been eliminated.</li> <li>• <b>Info Security Officers:</b> Business case submitted 23/01/26 – no response to date.</li> <li>• <b>AI Training:</b> ETBI developed AI Literacy training for all staff/Board to be rolled out. Guidance for Schools on the use of AI referral to AI Working Group to action</li> </ul> <p><b>Kerry ETB Diversity and Inclusion Project</b></p> <ul style="list-style-type: none"> <li>• The Foundation: Bronze Status -Achieved</li> <li>• Next Phase: Moving to Silver (2026)</li> <li>• Investors in Diversity Silver Survey launched 9th March 2026</li> </ul> <p>An Cathaoirleach thanked the Director of OSD for her report.</p> |
| 7.4 | <p><b>Technology Estates and Sustainability Report</b></p> <p>The Technology, Estates and Sustainability Report, circulated in advance of the meeting, was noted by the Board and taken as read.</p> <p>The report addressed the following topics:</p> <ul style="list-style-type: none"> <li>• Kerry College Killarney Campus Building Project</li> <li>• South Campus update</li> <li>• Tralee Sports and Leisure Centre Company Limited by Guarantee update</li> <li>• ICT &amp; Cyber Security Update</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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|     | <ul style="list-style-type: none"> <li>• Sustainability &amp; Climate Action Update</li> <li>• Land and Leases</li> <li>• Project Summary January 2026: Primary &amp; Post Primary Schools</li> <li>• Kerry ETB Major Devolved Projects</li> </ul> <p>An Cathaoirleach thanked the Head Technology, Estates and Sustainability for the report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 7.5 | <p><b>Finance Report</b></p> <p>The Finance Report was circulated in advance of the meeting and was presented to the Board by the Head of Finance.</p> <p>The report addressed the following:</p> <ul style="list-style-type: none"> <li>➤ Draft Financial Statements</li> <li>➤ Kerry ETB Cash Grants as at 28th February 2026</li> <li>➤ Financial Status <ul style="list-style-type: none"> <li>- Head Office</li> <li>- Schools, Post Primary - Non pay</li> <li>- Community National Schools</li> <li>- Youth and Music</li> <li>- Further Education and Training</li> </ul> </li> </ul> <p>The Head of Finance presented to the Board on the treatment of the SOLAS-funded FET operating surplus as reflected in the 2025 Draft Annual Financial Statements (AFS). Following a review of the draft AFS by the Finance Section of the Department of Education and Youth (DEY), and subsequent discussions, the Department requested a revision to the presentation of the financial statements.</p> <p>The Board was advised that the SOLAS-funded FET operating surplus (underspend) for 2025, amounting to €71k, should not be recognised as an operating surplus in the accounts. Instead, DEY directed that this amount be reclassified as an amount due to SOLAS and presented as a current liability.</p> <p>The implications of this reclassification were outlined to the Board, including a reduction in the overall reported surplus from €300k to €229k and an increase in current liabilities to include an amount due to SOLAS of €71k. It was noted that the amendment impacts four pages of the AFS, all of which have been updated accordingly to reflect the revised presentation.</p> <p>The Director OSD commended the Head of Finance and her team for the exceptional and diligent work undertaken in completing the Annual Financial Statements. The Director OSD and Board members acknowledged the significant effort and professionalism demonstrated by the Finance team in delivering these statutory documents to a high standard and well within the required timelines.</p> <p>An Cathaoirleach thanked the Head of Finance for the report.</p> |
| 7.6 | <p><b>Chief Executive's Report</b></p> <p>The Chief Executive's Report, circulated in advance of the meeting, was noted by the Board and taken as read.</p> <p>The Report addressed the following matters:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|                  | <p><b>Strategic Engagements</b></p> <ul style="list-style-type: none"> <li>• Meeting with Tanya Jones, Director NTO</li> <li>• Introductory meeting with Fiona O’Byrne, Assistant Secretary, DFHERIS</li> </ul> <p><b>Capital Portfolio</b></p> <ul style="list-style-type: none"> <li>• Update on TRSLC</li> <li>• Update on South Campus</li> <li>• Update on Killarney Sara Lee Site</li> </ul> <p><b>Governance and Policies</b></p> <ul style="list-style-type: none"> <li>• Staff Survey 2026</li> <li>• Leadership Event</li> <li>• Letter of Assurance</li> <li>• School Completion Programme</li> <li>• Clean Vehicles Directive – Compliance Reporting</li> </ul> <p><b>Educational and Training Developments</b></p> <ul style="list-style-type: none"> <li>• SOLAS CE Appointment</li> <li>• YDO Appointment</li> <li>• Kerry College Open Week 24-26th February</li> <li>• Student Awards Academic year 2024/25</li> <li>• ‘Let’s Talk ETHOS’ Symposium</li> <li>• InTouch Magazine INTO – article on Reconfiguration of CNS Schools.</li> <li>• KCYS Belong To: Rainbow Award</li> </ul> <p><b>Events</b></p> <ul style="list-style-type: none"> <li>• Daniel O’Connell 250th Event – 26<sup>th</sup> March 2026</li> <li>• Music Generation Kerry String Ensemble Siamsa Tíre Performance – 19<sup>th</sup> April 2026</li> <li>• Kerry ETB STEAM Fair 2026 – 15<sup>th</sup> April 2026</li> </ul> <p><b>CE Visits</b></p> <p>The Chief Executive informed the Board that Ms. Fiona O’Brien, Principal of Killorglin Comprehensive, has formally indicated her intention to retire. Board members acknowledged Ms. O’Brien’s significant contribution and commitment over her years of service in both Killarney and Killorglin Community Colleges and extended their sincere best wishes to her on her forthcoming retirement. The Board noted that Ms. O’Brien’s leadership and dedication will be greatly missed.</p> <p>An Cathaoirleach thanked the Chief Executive for her report.</p> |
| <b>12/2025/8</b> | <p><b>CORRESPONDENCE<br/>COMHFHREAGRAS</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>8.1</b>       | <p><b>DES Correspondence/Comhfhreagras na Roinne O&amp;S:</b><br/>Noted as listed</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>8.2</b>       | <p><b>DES Circular Letters/Imlitreacha na Roinne O&amp;S:</b><br/>Noted as listed</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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| <b>8.3</b>       | <b>DES Press Releases/Preaseisiúintí na Roinne O&amp;S:</b><br>Noted as listed                                                                                                                                                                                                                                                                                                            |
| <b>8.4</b>       | <b>ETBI Correspondence/Comhfhreagras BOOÉ:</b><br>Noted as listed                                                                                                                                                                                                                                                                                                                         |
| <b>8.5</b>       | <b>Other Correspondence/Comhfhreagras Eile:</b><br>Noted as listed                                                                                                                                                                                                                                                                                                                        |
| <b>2/2025/9</b>  | <b>MEMBERS BUSINESS<br/>GNÓ NA MBALL</b>                                                                                                                                                                                                                                                                                                                                                  |
|                  | <b>Board Self-Assessment Review</b><br><br>It was noted that the review of the Board self-assessment responses will be held from 2.00 p.m. immediately before the next Board meeting on 28 <sup>th</sup> April 2026. The session will focus on reviewing the Board self-assessment completed in the previous year.                                                                        |
| <b>2/2025/10</b> | <b>ANY OTHER BUSINESS WITH THE PERMISSION<br/>OF AN CATHAOIRLEACH<br/>AON GHNÓ EILE LE CEAD AN CHATHAOIRLIGH</b>                                                                                                                                                                                                                                                                          |
| <b>10.1</b>      | A Board Member advised that they had spoken with Director of SYM regarding the Coercive Control Programme and the Million Stars Initiative, both of which had been referenced at a previous Board meeting. The Board Member confirmed that they will follow up with the Director SYM after the meeting and hoped it could be on the next Board agenda on the 28 <sup>th</sup> April 2026. |
|                  |                                                                                                                                                                                                                                                                                                                                                                                           |
|                  | <p><b>The next Board meeting will be<br/>Tuesday 28<sup>th</sup> April 2026<br/>at 3.00 p.m.<br/>Centrepont Boardroom</b></p> <p><b><i>This concluded the business of the meeting.</i></b></p>                                                                                                                                                                                            |