

Kerry Education and Training Board

Community Education Programme



Small Cultural/workshop Grant Application Form 2021

Dependent on budget allocation there are 2 small grants available to Community Education Groups in Kerry. All projects must meet Community Education criteria as outline on our website www.kerryetb.ie

- 1) A grant towards the cost of engaging Guest lecturers/speakers.
- 2) Cultural grant for cultural activities organized by Community Groups that have an educational impact



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Application Form

1. Group Details

- a) Name of Community Group _____
- b) Name of person to correspondence with on behalf of group _____
- c) Position on committee _____
- d) Applicants email address _____
- e) Applicants phone number _____
- f) Amount of funding requested. _____
- g) Other sources of Funding _____
- i) Amount Requested (€) _____

2. Contact details

Type of applicant:

Address;

Tel:

Mobile:

Fax

Website:



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3. Your proposal

Guest Lecturer

Or

Cultural Grant

Title of Project/Event/Exhibition _____

Name of Guest Lecturer _____

Summary description -----

Date event is to be held _____

Venue _____

Has insurance been organised _____

Other partners involved _____

Contribution to the local community

Desired/expected Educational outcomes

Attach any PR Posters etc. about the event

Please note any public material in relation to the event must include Kerry ETB correct logos if funding is approved.

Who are the expected beneficiaries / Anticipated audience _____

Is there cost to the public for participation/entry, if yes how much? _____



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Grant Conditions

- Kerry ETB Financial compliance and management must be adhered to
- A Service Level Agreement must be signed by both parties
- Grant allocations are subject to Kerry ETB audits.
- Covid Plans and NEPHET recommendations must be adhered to
- Kerry ETB is not responsible for Health and Safety or any liable issues that may arise due to the Community Groups management of the event.
- Published material or advertising in relation to the event must be sent to Kerry ETB for file.
- The funding is subject to the DPER Circular 13/2014

Please return completed Application form to:

Michelle Anne Houlihan, Community Education Facilitator, Kerry Education and Training Board,
Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry V92 P2FE

066 7121488

mhoulihan@kerryetb.ie

Please note any public material in relation to the event must include Kerry ETB correct logos if funding is approved.

Application Form to be fully completed, incomplete applications will not be considered.



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