**Kerry Education and Training Board**

**APPLICATION FORM**

**MUSICIAN EDUCATOR**

**MUSIC GENERATION KERRY**

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| **POST TITLE:** | **MUSICIAN EDUCATOR**  **MUSIC GENERATION KERRY** |
| **APPLICANT NAME:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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| **CLOSING DATE:** | **12 noon, Wednesday 21st September 2022.** |

**Please note:**

This Application Form must be **TYPED.** Handwritten forms will not be accepted.

Boxes may be expanded as required.

**Please check the relevant box(es) below, indicating the programme strand(s) you wish to apply for (you may select more than one):**

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| --- | --- |
| **A:**  Early Years Music Programmes |  |
| **B:**  Group Percussion/Drums (Primary and Post-Primary Schools) |  |
| **C:** Group Guitar/Ukulele (Primary and Post-Primary Schools) |  |
| **D:**  Classical Ensemble (Strings/Woodwind/Brass) |  |
| **E:**  Traditional Irish Instrumental and Group Programmes |  |
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1. **PERSONAL DETAILS:**

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| --- | --- | --- |
| **First Name:** | | **Surname:** |
|  | |  |
| **Home Address:** | | **Correspondence Address: *(if different)*** |
|  | |  |
| **Home Phone Number:** | | **Mobile Phone Number:** |
|  | |  |
| **Email Address:** |  | |

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| **Have you an EU Passport or work permit to work in the Republic of Ireland:** | **YES** |  | **NO** |  |

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| **Irish**: |
| Knowledge/Level of Irish: ( check box ) Good  Fair  Weak  Please note: “good” means being capable of performing the duties of office through the medium of Irish.  Are you a fluent Irish Speaker (check box): Yes  No  Qualifications in Irish (check box): Yes  No  If Yes please provide details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. **QUALIFICATIONS:**

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| **Award (Degree, Diploma, etc.)** | **Year of Award** | Grade Awarded | | | | Awarding Authority | **Name of University,Training College, I.T., College of Technology, etc., attended.** |
| **Pass** | Honours | | |
| **2.2** | **2.1** | **1.1** |
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1. **CURRENT POSITION(S)**

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| Please give details of your current position(s): | | |
| Employer Name and Address: | Job Title/Grade: | Notice Period:  *(how soon after an offer of appointment would you be in a position to take up employment)* |
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1. **MUSICIAN EDUCATOR EXPERIENCE: Describe your experience in delivering vocal and/or instrumental performance music education to children and young people, including online music tuition delivery**

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| --- | --- | --- | --- | --- |
| **From  (-- / --)** | **To  (-- / --)** | **Age-group** | **Name/Location of Employer/Contracting Organisation** | **Instrument/ Activity** |
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1. **OTHER RELEVANT EMPLOYMENT/PROJECTS IN MUSIC/ PERFORMANCE MUSIC EDUCATION:**

**Describe your experience in working with children and young people in any broader music education and/or other relevant contexts**

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| --- | --- | --- | --- | --- |
| **From  (-- / --)** | **To  (-- / --)** | **Age-group** | **Name/Location of Employer** | **Nature of Employment** |
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1. **OTHER INFORMATION: Current Performance Projects, Achievements, Professional Development, Interests, etc. (You may use a separate sheet)**

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1. **GEOGRAPHIC AVAILABILITY**

**Please tick the relevant box below, indicating your geographic availability:**

I can travel/work in the:

North Kerry (including Causeway, Listowel, Tarbert)

Tralee area

Killarney area

West Kerry area

East Kerry area

South Kerry (including Iveragh)

1. **TIMETABLE AVAILABILITY**

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| **Availability:** Please check (X) the days and times that are you **available** to work: |
| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | |  | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY | | 9am - 2/3pm |  |  |  |  |  |  |  | | 2/3pm - 6pm |  |  |  |  |  |  |  | | 6pm - 10pm |  |  |  |  |  |  |  |   **Are there any specific times of the year that you are unavailable to work? If Yes, please specify below:** |

1. **DRIVING LICENCE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Driving Licence** | | | | |
| I have access to my own car and a full clean driving licence | **YES** |  | **NO** |  |

1. **REFERENCES:**

Please provide names, addresses and position/occupation of two people (other than relatives or friends) with knowledge of you and your work to whom professional reference can be made. One should be your current or most recent employer.

Please note: your referees may be contacted without further communication with you.

**Current or most recent employer:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name and Title:** | **Position Held:** | **Telephone/Mobile:** | **Email:** |
|  |  |  |  |
| **Full address:** | | | |
|  | | | |

**Other referee:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name and Title:** | **Position Held:** | **Telephone/Mobile:** | **Email:** |
|  |  |  |  |
| **Full address:** | | | |
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1. **GARDA VETTING/DECLARATION**

**If this section is not completed, your application will not be considered for processing.**

Have you been investigated by the Gardaí, HSE, or your employer in relation to substantiated complaints made concerning your treatment of children?

YES  NO

Were you the subject of any allegation of criminal conduct or wrongdoing towards any individual(s)?

YES  NO

Are you aware of any material circumstance in respect of your own conduct which impinged or impinges on the welfare of a minor?

YES  NO

Are you aware of any material circumstance in respect of your own conduct which impinged or impinges on the welfare of an adult?

YES  NO

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| **If you selected Yes for any of the above, please provide details:** |

Please note that it is a fundamental term of your employment that you make appropriate full disclosure in respect of the questions outlined above. You should also note that if Kerry ETB is satisfied, in the future, that you have made an incomplete or inaccurate disclosure, you may face disciplinary action, up to and including dismissal.

Kerry ETB undertakes that all responses furnished by you in respect of the above questions will be treated as confidential, subject to any reporting obligations which may be imposed on the Kerry ETB pursuant to “Children First” published by the Department of Children and Youth Affairs, the Child Protection Procedures published by the Department of Education and Skills or pursuant to any legal obligation imposed on the centre to facilitate the effective investigation of crime.

In the event of your being recommended for appointment to this position Kerry ETB is obliged to comply with the terms of current Department of Education and Skills Circular Letters.

Kerry ETB policy is that all newly appointed staff will be vetted via the National Vetting Bureau (NVB) and that the outcome of the vetting will be considered in the light of Kerry ETB’s vetting policy. This applies in respect of all appointments in Kerry ETB settings.

1. **DECLARATION AND SIGNATURE**

You are required to sign the declaration below certifying that all information you have provided is accurate.

The Selection Committee may wish to check any of the details you have provided.

Providing incorrect information or deliberately concealing any relevant facts may result in disqualification from the selection process or, where discovery is made after an appointment, in summary dismissal.

I declare that the information supplied in this application form is accurate and true.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please note if you have any special requirements contact Kerry ETB/County Council at Tel no. 066 7121488 and we will endeavour to facilitate you.**

Kerry ETB/County Council is an equal opportunities employer

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| **APPLICANTS SHOULD NOTE THE FOLLOWING** |
| 1. Application form and two recent references will only be accepted up to **closing date 12.00 noon, Wednesday 31st August 2022.** Email applications only are accepted. Late Applications will **NOT** be considered. 2. Shortlisting may apply and candidates must be available for interview on the date   specified.  If you have any queries please contact Kerry ETB 066 7121488.  Closing date for receipt of completed Application Forms for the above post is **12.00 noon, Wednesday 21st September 2022.**  **Application Forms to be returned to: jobs@kerryetb.ie** |