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Welcome by An Cathaoirleach

As Chairperson of Kerry Education and Training Board (Kerry ETB), I welcome you to our 2015 Annual Report. This Annual Report has been developed in accordance with the provisions of Section 28 of the Education and Training Boards Act 2013 and Section 18 of the Code of Practice for the Governance of Education and Training Boards.

2015 was a very significant year of development for our newly established organisation. The legislation underpinning the establishment of Education and Training Boards has been described as “enabling legislation” and in 2015 the Board Members and Committees worked with staff ensuring the continued expansion of the scheme.



In March 2015, the new Code of Governance for ETBs was published, “Circular Letter 0018/2015 – The Code of Practice for the Governance of Education and Training Boards”. Training was provided for the Board on the new Code. During 2015, the Board had twelve meetings and a significant aspect of the Board’s business was the finalization of the establishment of all School and Centre Boards of Management and the new Audit, Finance and Buildings Committees.

On January 16th 2015, we hosted our Annual Students Awards Ceremony. Seventy-eight individual student awards and one school award were presented at this ceremony. The awards presented at the ceremony are very reflective of the organisation’s core values and holistic approach to education provision.

Building on the hard work of previous years there were many other noteworthy developments in 2015, however a key highlight was hosting the visit of Minister for Education and Skills, Jan O’Sullivan, TD on October 8th, when the Minister officially launched the refurbished facilities at Kerry College of Further Education and opened our new Head Office accommodation.

I wish to thank the Board Members and all the staff for their commitment and dedication in ensuring a very successful transition to the new structure in 2015. During 2015, the level of engagement with education and training opportunities continued to grow across our schools and Further Education and Training programmes.

On behalf of the Board I wish to thank the Chief Executive Officer, the Education Officer and all the staff for their very valuable contribution during 2015. I am very confident, with all of us working together, the reputation of Kerry ETB as a quality provider of education and training will be enhanced in the years ahead.

“Education is the most powerful weapon which you can use to change the world”.

Nelson Mandela

Cllr. Jim Finucane
An Cathaoirleach

Foreword by the Chief Executive Officer

I am delighted to welcome you to the Kerry Education and Training Board (Kerry ETB) 2015 Annual Report. 2015 was another very busy year for the ETB with numerous achievements and developments right across the scheme. The year provided an opportunity to assimilate the changes of the previous years with further integration of the training function and the establishment of the ETB.

Kerry ETB's provision of education and training opportunities across the County is underpinned by the organisation's core values of Quality, Learning, Respect Inclusion and Equality. 2015 proved to be a very successful and exciting year for our post primary schools. Results in state examinations were excellent and with very good enrolments across the scheme. New initiatives to support teaching and learning were delivered as part of the Developing Schools Enriching Learning programme and the roll out of the One Note project in schools commenced.



Overall 2015 was a successful year for our Further Education and Training (FET) programmes. The level of change in the area of Further Education and Training (FET) continued with SOLAS introducing a new approach to planning and reporting. During the year, all staff worked together to adapt and change to meet the new requirements as we continued to integrate the further education and training provision locally. The roles of the FET Management Team and FET Forum were critical in addressing ongoing change in 2015.

A very significant development during 2015 was the relocation of the organisation's Head Office from Riverside House to the Centre Point building in Tralee. The relocation of the offices was a major project for all involved and we are very happy with our new modern offices located in the town centre. The new office location is very accessible for the public and enhances the visibility of the organisation.

Other highlights in 2015 included: The incorporation of the new Gaelcholáiste Chiarraí building on the schools building programme by the Department of Education and Skills (DoES), in November 2015; the completion of works on the new radio station in the Training Centre; agreement was reached with Kerry County GAA Board for the development of the sports pitch at Tralee Sports Centre which is used by the schools; a centralised IT Technical support contract for schools and the Training Centre was put in place; the Microsoft campus license agreement for the scheme was rolled out; the completion of the 100 MB connections to our schools; the completion of the Scéim Teanga 2015-2019 etc.

The role of the ETB Board, Committees, individual school and centre Boards of Management and the Parents' and Students' Forums is very important. On behalf of the ETB executive I wish to convey our appreciation and gratitude to the Chairperson and all the Members of the Board, Committees, Boards of Management and the Parents' and Students' Forums for their very valuable contribution to the organisation in 2015. The organization's greatest asset is our staff and I thank our Education Officer, Ann O'Dwyer and all the members of staff in Head Office, our schools and centres for ensuring another successful year for Kerry ETB.

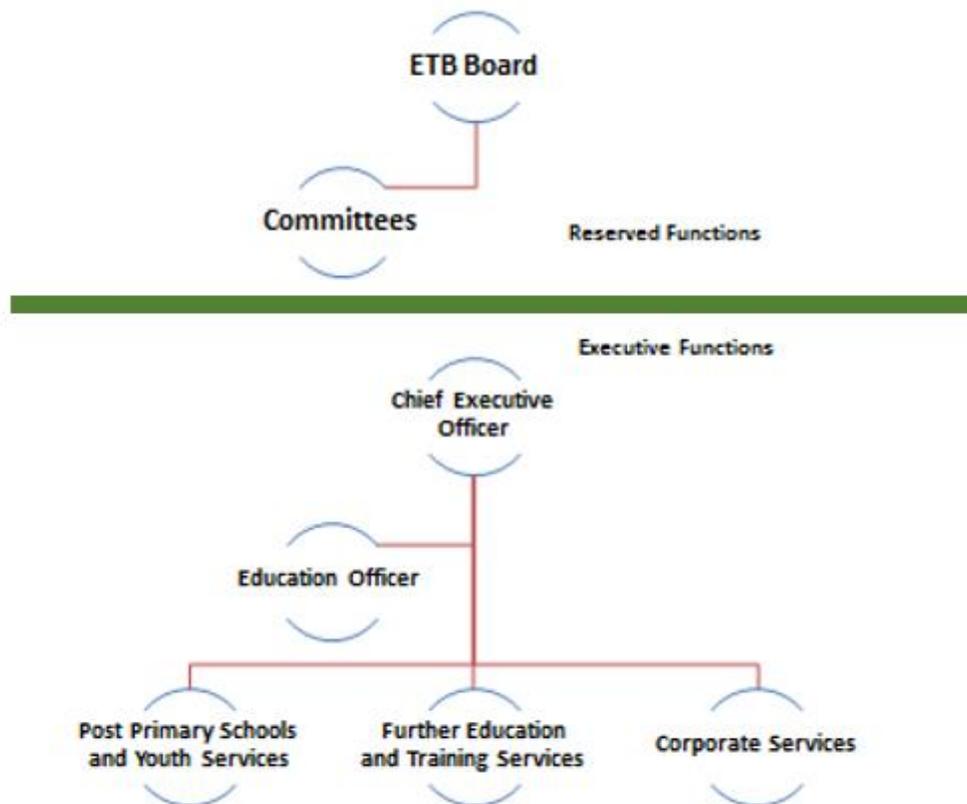
Colm McEvoy
Chief Executive Officer

Kerry Education & Training Board Members 2015

- Cllr. John Brassil
- Ms. Debbie Brosnan
- Cllr. Michael Cahill
- Cllr. Toiréasa Ferris
- Cllr. Jim Finucane
- Cllr. Séamus Fitzgerald
- Cllr. John Francis Flynn
- Mr. Eugene Moriarty
- Cllr. Norma Foley
- Fr. Ger Godley
- Ms. Brid McElligott
- Ms. Mary McGillicuddy
- Cllr. Norma Moriarty
- Cllr. Dianne Nolan
- Cllr. Terry O'Brien
- Mr. Hugh O'Connell
- Mr. Leonard O'Donnell
- Mr. Maria O'Gorman
- Cllr. Damien Quigg
- Ms. Mary Anne Slattery
- Cllr. Aoife Thornton

Section 1: Kerry Education and Training Board – Background and Context

KERRY ETB ORGANISATIONAL CHART



BACKGROUND AND CONTEXT

Kerry Education and Training Board (formerly Kerry Education Service – the VEC in Kerry) was established on July 1st 2013. Kerry ETB is a statutory agency with responsibility for the delivery of education and training services in Co. Kerry.

MISSION STATEMENT

It is the mission of Kerry Education and Training Board, in conjunction with other education and training agencies and community development bodies, to create and promote the development of a lifelong learning society in Kerry, so that all who live in Kerry have access to the education and training required to fulfil their potential and needs required by their personal, social, cultural, economic and civic needs.

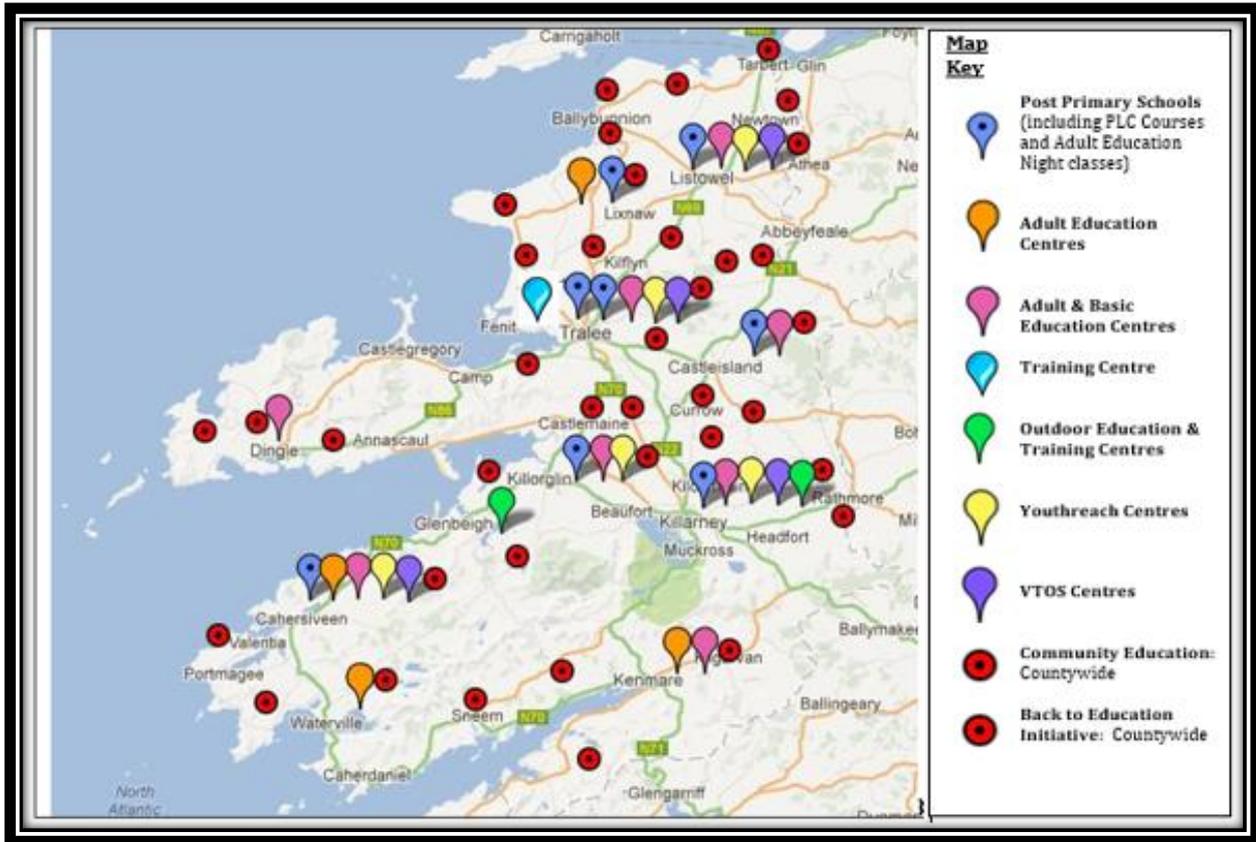
KERRY ETB CORE VALUES – CREATING A LEARNING SOCIETY IN KERRY



KERRY ETB PROGRAMMES AND CENTRES:

- **Post Primary:** Eight Post Primary Schools (Castleisland Community College, Causeway Comprehensive School, Coláiste na Sceilge in Cahersiveen, Gaelcholáiste Chiarraí in Tralee, Killarney Community College, Killorglin Community College, Coláiste na Ríochta (formerly Listowel Community College), Coláiste Gleann Lí in Tralee (formerly Tralee Community College).
- **Post Leaving Certificate (PLC):** Four Colleges providing PLC courses (Coláiste na Sceilge in Cahersiveen, Killarney Community College, North Kerry College of Further Education (formerly Listowel Community College), Kerry College of Further Education in Tralee (formerly Tralee Community College).
- **Training:** Kerry ETB Training Centre, Monavalley, Tralee.
- **Adult Education Centres:** Four Adult Education Centres (O'Connell Centre in Cahersiveen, An Tóchar in Causeway, Kenmare Adult Education Centre, Tech Amergín in Waterville).
- **Vocational Training Opportunity Scheme (VTOS):** Five VTOS Centres (Tralee, Killarney, Listowel, South Kerry (Killorglin & Cahersiveen)).
- **Youthreach:** Kerry ETB provides Youthreach in partnership with the Kerry Diocesan Youth Service (KDYS) in Tralee, Killarney and Listowel and also in Kerry ETB Centres in Killarney, South Kerry and Tralee.
- **Adult Literacy & Basic Education:** Provided in eight Adult Literacy & Basic Education Centres (Cahersiveen, Castleisland, Dingle, Kenmare, Killarney, Killorglin, Listowel, Tralee).
- **Back to Education Initiative (BTEI):** Delivered in Kerry ETB Centres and in outreach centres throughout the County.
- **Community Education:** Delivered in Kerry ETB Centres and in communities throughout the County.
- **Night Class Programme:** Offered in four Schools (Tralee, Killarney, Killorglin and Listowel and in our four Adult Education Centres).
- **Adult Guidance and Information Service:** Countywide.
- **Outdoor and Environmental Education and Training:** Cappanalea Outdoor Education & Training Centre & Killarney National Park Education Centre.
- **Sports:** Tralee Regional Sports & Leisure Centre Ltd. jointly owned by Kerry ETB and Kerry County Council.

KERRY ETB EDUCATION AND TRAINING PROVISION LOCATIONS



Section 2:

Education and Training Services Report

POST PRIMARY SCHOOLS AND YOUTH

Kerry ETB has eight Post Primary schools including four colleges offering PLC Programmes. Enrolments in Kerry ETB schools continued to grow during this period with the overall enrolments for the eight schools as follows:

| | |
|--|-------|
| 2014/15 – Total Post Primary & PLC students: | 3,142 |
| 2015/16 – Total Post Primary & PLC students: | 3,179 |

KERRY ETB DEVELOPING SCHOOLS ENRICHING LEARNING INITIATIVE (DSEL)

2015 was a very productive year with in-service opportunities offered to and availed of by teachers across a range of subjects. Sincere thanks to Professional Development Services for Teachers (PDST) and the team for the enormous support given to Kerry ETB in providing CPD of the highest quality to our teachers and leaders.

HOME ECONOMICS

PDST worked with Home Economics teachers for two sessions. Teachers were delighted to come together as a group and share knowledge. Teachers suggested that TY Students across the scheme work on a Kerry ETB recipe book. We look forward to many happy hours cooking and baking. The feedback was very positive from the sessions; teachers noted that coming together as a group was very helpful and reassuring. Material was uploaded on to Share Drive where all teachers will be able to access same.

SPECIAL EDUCATION NEEDS (SEN)

PDST also met SEN teachers in January. Teachers looked at what is working well and challenges in the SEN support and the provision currently available in their Schools. Many examples of good practice were shared. Teachers outlined their needs in terms of CPD, citing updating the SEN Plan in schools and template design for tasks and processes throughout the year as priority areas. The PDST complimented the teachers on the great work being done in SEN Departments in Kerry ETB schools to support students with additional needs.

TRANSITION YEAR

TY Co-ordinators were brought together for the first time this year. The group were delighted to meet a former National TY Co-ordinator, who facilitated the sessions and brought wonderful suggestions to the table. The sharing of knowledge regarding, promotion, parent meetings, dissemination of information to colleagues and TY Plans was of benefit to all. Teachers attended a training session in May and the programme will be implemented in SPHE/ Religion classes for TY Students in autumn 2016. TY Co-ordinators requested further sessions on Assessment in TY, the TY Department Plan and promotion of the programme.

BUSINESS

Business Teachers met once this year. The group worked on the Subject Department Plan and shared ideas on strategies and methodology. The PDST had to present without the aid of modern technology as Tralee was without power that day! Teachers were happy with tips on teaching business to a mixed ability class.

GAEILGE

The PDST, worked with Gaeilge teachers on three occasions this year on grammar, ICT in teaching Gaeilge, teaching methodologies and resources and suggestions on writing the Subject Department Plan. Head Office supported the group with uploading the Plan on to their school Microsoft 365 Share Drive. The Kerry ETB Gaeilge Officer presented a series of strategies on teaching Gaeilge as a language and explained to teachers that the model she outlined is applicable for teaching all Modern Foreign languages. It is wonderful to see most of our schools now involved in the Junior Cycle Oral option.

MODERN FOREIGN LANGUAGES (MFL)

The PDST worked with Modern Foreign Language teachers for two sessions on strategies, resources and as with all training this year the Subject Department Plan. The use of ICT in teaching foreign languages, as well as Graphic Organisers, proved very popular with our language teachers. The PDST and Bloom's Taxonomy Cards were highlighted also as a very useful resource. Sincere thanks to teachers and schools who have become involved in the MFL Oral Option at Junior Cycle. We now have both French and Spanish being presented for the Oral Option.

HISTORY

The PDST worked with History teachers this year. Our colleagues were delighted to meet and discuss the use of IT in teaching and learning History. Graphic Organisers and PDST websites proved to be popular resources. Teachers also worked on the Subject Department Plan. It was noted in the evaluations that being made aware of how to copy YouTube Clips to use in class was very helpful.

GUIDANCE COUNSELLORS / PRINCIPALS

Guidance teachers met as a group in November to address areas of concern and outline solutions to progress matters going forward. A Whole School Well-Being Plan was discussed as a piece of work that needed to be done in Schools across the scheme. Castleisland Community College shared their plan with the group. Principals and Guidance Counsellors came together for a session to look at roles and responsibilities in drawing up a Whole School Well-Being Plan. Thanks to PDST who facilitated the session and gave suggestions on moving forward and as a consequence of this meeting, a sub-group was formed who worked on a policy document to share with all Schools. The template for all Schools to use was circulated at the Principals meeting in May. Thanks to the sub-committee who took the time to work on the plan.

LEADERSHIP

Principals and Deputies met on a number of occasions throughout the year, to address areas of concern and upskill to meet the ever developing needs of those in Senior Management positions in our Schools.

Middle Management and Assistant Principals met in November to discuss Leadership and Management matters. Post Holders noted that it was very valuable to establish links with other APs to learn from their experience. A recommendation was made that the group would meet again to look at roles and responsibilities, template documents and procedures to deal with situations that arise in schools.

LEADERSHIP TRAINING

Fifty-five Kerry ETB teachers completed the Kerry ETB Middle Management training which was provided by the School Principals and the Kerry ETB SEN Support Teacher. School Principals and Senior Management attended a series of six workshops on Reflective Practice and Joint Collaborative Practice.



NEW TEACHER INDUCTION

Kerry ETB was delighted to welcome newly appointed teachers to three in-service sessions this academic year. Thanks to all of our teachers and presenters who took the time to attend the sessions. Topics covered included Restorative Practice, Introduction to Microsoft 365. The Deputy Principal, Castleisland Community College worked with the group on Active Teaching Methodologies and Madeline Hunter's Lesson Design. Thanks also to the HR and Finance Departments who advised the newly-appointed teachers on a number of issues. Feedback from all sessions was very positive.

DEIS PLANNING IN THE CONTEXT OF SSE

Principals and School Planners attended an in-service session with PDST in January where they worked on the Six Step School Self-Evaluation process. It was noted as being an excellent session in Evaluations and sincere thanks to Killarney Community College School Management for sharing their DEIS Plan with all schools.

SNA TRAINING

SNAs attended three days CPD in June 2015. They worked on Report Writing, Stress Management and Self Care. SNAs received First Aid Certs from QQI (Qualifications and Quality Ireland) shortly.

MATHS

Maths teachers met in September, November and February to work on using Khan Academy with their Students. Khan Academy is a free interactive website funded by the Bill Gates Foundation, featuring video based Maths instruction along with Maths problems to test a Student's knowledge of the material. Students received points for watching videos and solving problems. Kerry ETB Schools participated in the Learnstorm Challenge, which used the Khan Academy platform as the basis of the competition. Two Coláiste na Sceilge students finished in the top 10 of an original 30,000 competitors and will receive a scholarship from DCU should they later attend there.

HEALTH AND SAFETY

Health and Safety is now a standard item on the agenda of all Kerry ETB school Board of Management meetings. During the year Kerry ETB and Irish Public Bodies jointly delivered Health and Safety, and Risk Management training to Caretakers, teachers of Woodwork, Metalwork, Home Economics, Science and Health and Safety Officers. Training also took place for Caretakers on the safe use of ladders. A OneNote notebook was also set up so that all Health and Safety Officers and Principals can collaborate and view the Health and Safety documents relevant to their School. Kerry ETB was represented on the National Safety Management System group, which met every two months to draft a comprehensive range of Health and Safety policies, to cover the variety of activities and operations within ETBs.

ICT

A wide range of ICT training took place during the year as part of Kerry ETB's Digital Schools Strategy, a five-year plan to integrate more technology into our teaching and learning. The goal of the project is to use cloud-based technology to enhance collaboration in the School Community and support active learning methodologies, enabling Students to review class content outside of School and ensuring our Students have up-to-date digital skills.

All Kerry ETB teachers now have an official school email address, as well as a range of new tools for working together and working with Students. Kerry ETB have purchased a Microsoft campus licence so staff can now put Microsoft Office on to devices at home for free, and this option is also available for all our Students. Schools are using shared calendars to keep everyone informed as to what is going on in School, cloud storage to view their files outside of School and teachers have been

introduced to new ways of providing information to Students using OneNote. Schools also have web spaces where each Subject Department can store documents, share knowledge, and disseminate information to Students.

School leaders have also received three days specific training during the year and three lead teachers per School came together for three sessions during the year. Teachers in some Schools are training the other teachers in their School. Subject teachers meetings, where there are representatives from each school, have also received briefings on how these tools can support teaching and learning.

POST PRIMARY SCHOOLS – PROFILES

| | |
|------------------------------|---|
| School: | Castleisland Community College |
| Location: | Castleisland, Co. Kerry |
| Principal 2015: | Ms. Carmel Kelly |
| Deputy Principal: | Ms. Theresa Lonergan |
| BOM Chairperson: | Mr. Hugh O'Connell |
| Contact Details: | Tel: 066 7141196 Email: info@castleislandcc.com |
| Website: | www.castleislandcc.ie |
| Enrolments 2014/2015: | 257 |
| Enrolments 2015/2016: | 260 |



Teaching and Learning: School Development Planning and Evaluation

- Shared Collaborative Practice (peer observation) was introduced and a number of teachers engaged in the process, we hope to further develop this practice in the years ahead. A Teaching and Learning policy and team was put in place.
- Literacy and Numeracy School Improvement Plans (SIP) were put in place and implemented.
- Office 365 and VSware was rolled out across the school.
- 24 new computers were installed in the DCG room.
- A Whole-School Evaluation of Management, Leadership and Learning (WSE-MLL) was undertaken in April 2015 in Castleisland Community College. The main findings were as follows:
 - "The overall quality of teaching and learning is very good, with some excellent and exemplary practice observed.
 - Senior Management is firmly focused on school improvement and is passionate about teaching and learning and the facilitation of excellence in classroom practice.
 - Teachers demonstrated a level of humility in their interactions with students, coupled with high levels of humanity and care that makes Castleisland Community College stand out in the realm of teaching and learning."

Arts, Culture and Community Programme

- The School choir and the traditional music group, encompassing students from across all year groups, performed at the 1st year mass, the open night, Castleisland Enterprise weekend, 6th year Graduation mass and many more.
- The School received our Fairtrade Certificate and recycling Green Flag.

Sports and Health

- Transition Year students went for swimming lessons in Coral Leisure Killarney, took part in a tag rugby blitz in Tralee, went teambuilding in Kenmare and did boxing with Sliabh Luachra boxing club.
- 1st years took part in an Inter-schools Orienteering event.
- 2nd years took part in an athletics-rich task.
- 3rd years took part in a Spikeball blitz in Tralee.
- Two teams entered the Kerry badminton boy's competition where we finished second and third.

Transition Year Achievements

27 students enrolled in the Transition Year programme in 2014/15. Some new elements of the program in the year included:

- School tour to Italy. They visited Lake Garda, Milan and Venice.
- Chinese studies with a teacher from Shanghai University for a double period a week.
- Travelled to Eclipse Adventure Centre for a day of bonding and teambuilding.
- Climbed Torc Mountain and walked Glanageenty.
- Drama workshops, which were provided by Kerry County council.
- Went on a Gaisce adventure where they walked the Black Valley and stayed overnight in the Black Valley Hostel.
- Animation workshop in Tralee I.T.
- Entered lots of competitions including Junk Kouture, One Good Idea, Young Social Innovators and the County Enterprise competition among others.

Student Council

The Student Council reconvened this year and we were delighted to welcome two new 1st years to our Student Council. We are very fortunate that all possible facilities from water fountains, bike racks, notice boards to an excellent, healthy canteen are in place for our students. This year we concentrated on increasing mental health awareness in our school.

- We designed a booklet for incoming 1st year students entitled “Finding your feet in Castleisland CC”. The aim of this booklet is to find out about our 1st years, as they began their journey in our school.
- With the guidance of Jigsaw Kerry and funding from the Parents Council we set up our mental health corner in the school which will be officially opened in 2016.

Parents Council

- The School has a very active Parents Council which works with us to enhance the facilities available to students. The Council meets monthly and fundraises for various initiatives.

Pastoral Care

The Pastoral Care Team meets weekly.

- A new recommendation that a support structure be put in place for transfer students.

Anti-bullying initiatives:

- Whole School Anti-bullying powerpoint.
- Introduced “Friends for Life” to the incoming 2015/16 1st years. The programme is continuing with 2nd years.

Mental Health:

- Jigsaw - Youth Mental Wellness Schools Programme; youth worker weekly visit to meet with pupils.
- 5th year LCVP commenced their Copper Coin Collection initiative for Jigsaw.
- Mental Health Booklet produced by a TY student.
- YSI Social Innovation: Awareness of Breast Cancer Gift Basket Initiative.

RSE:

- Presentation and workshop presented by the South West Counselling service to parents of 1st and 2nd year students.
- Two teachers attended a two-day training programme “Real You” by Foróige.
- Registered with the HPS initiative.
- 3rd year SPHE “Pale Blue Dot” video for the Live Life competition
- Networks with organisations/agencies: Local businesses continue to provide work experience for TY and LCVP students.

| | |
|------------------------------|---|
| School: | Causeway Comprehensive School |
| Location: | Causeway, Co. Kerry |
| Principal 2014/15: | Ms. Lucille O’Sullivan |
| Principal 2015/16: | Mr. Cathal Fitzgerald |
| Deputy Principal: | Ms. Anne Marie Hassett |
| BOM Chairperson: | John Brassil/Aoife Thornton |
| Contact Details: | Tel: 066 7131197 Email: admin@causewaycs.ie |
| Website: | www.causewaycs.ie |
| Enrolments 2014/2015: | 579 |
| Enrolments 2015/2016: | 560 |



Teaching and Learning:

- The school continued its’ participation in Instructional Leadership – Professor Barrie Bennett.
- Kerry ETB Day of Learning - staff worked with PDST, who illustrated various methodologies of implementation of the Instructional Leadership model.
- Whole-School training began on Office 365 in June.
- Management engaged in JCT planning and the English Department began in-service on JCT in November 2015.
- The school began its’ involvement with the Khan Academy.

School Development Planning and Evaluation

- With the assistance of PDST, the school began its approach to numeracy and in May 2015, it published its School Improvement Plan on numeracy and began planning for the next strand of SSE, which would be based around attendance.

Arts, Culture and Community Programme

- The school choir continued to be involved in all liturgical events.
- Book, X Box and board games clubs continue during lunch times.

Sports and Health

PE REPORT 2015-2016

- A detailed and effective plan for Junior Cycle and Leaving Cycle Overall was developed, this was an excellent focus for the year and created a solid foundation for the future.
- The Physical Education (PE) department collaborated with the Music Department in producing ‘The Spirit of Hurling’, a dance and movement piece choreographed for 26 students who performed the piece on several occasions throughout the year.
- A student won the U Move Award for physical education experience and was presented with an iPad for first place.

Transition Year Achievements

- TY drama was again run in January, with the students putting on “Many Young Men of Twenty”
- The 121 Digital training was delivered to the local community by students supervised by their ICT teacher. It was a wonderful success.

Student Council

- The Principal attended all meetings. The Student Council and Transition Year Students formed a new Green School Committee and are actively involved in applying for and obtaining a Green Flag for the school. Our specific role is to monitor the waste being produced by the school and to draft a recycling policy.

Pastoral Care

- Our Student Support Team (SST) meet weekly to assess, provide appropriate interventions and referrals for students.
- A Personal Safety Board (PSB) was established in October made up of teachers who volunteer to investigate and deal with issues of bullying.
- Well-being and Anti-bullying weeks took place.
- Relationships and Sexuality Education (RSE) programs and workshops have taken place.
- Staff and student liturgies are ongoing annually. A Mentoring programme took place where TY students mentored incoming 1st years.
- Restorative practice, and principles of natural justice underpin interactions in Pastoral Care.

Career Guidance

- The School Guidance Plan was completed in 2015.
- UCC Plus: The school availed of 70 hours of supplementary tutoring.
- Students attended the Master Revision Classes in Biology, Chemistry and Physics in UCC.
- The School applied for and received €1,000 of a Gaeltacht scholarship.
- Presentations on HEAR and DARE were made in the school by personnel from the UCC Plus Programme.
- Pathfinders - 12 5th year students and 10 Leaving Cert students attended day long taster classes in ITT as part of the Pathfinders Programme.
- PLC open Days - Students attended PLC open days in KCFE and NKCFE and some also attended the open days in Scoil Stiophán Naofa and the College of Commerce in Cork. Presentations were facilitated from these colleges also.
- Career Events - Students attended the UCC, UL, MIC, LIT, CIT and ITT open days. They also attended the Kerry IGC organised Careers Fair in the Malton Hotel in Killarney and also the Pallaskenry and Clonakilty Agricultural Colleges open days. They attended the Kerry ETB training Centre. Presentations from these colleges of further education were facilitated and delivered in the school.
- Transition Arrangements with Local Primary Schools - Teachers visited the local Primary Schools. Parents and students were invited to an open night in the school. The Drumcondra tests were administered and collated. The mentoring programme assisted.
- School held open day in October to promote the school and engage with potential incoming 1st years and their parents.

| | |
|------------------------------|--|
| School: | Coláiste Gleann Lí |
| Location: | Clash, Tralee, Co. Kerry |
| Principal: | Mr. Brian Harkin |
| Deputy Principal: | Mr. Richard Lawlor |
| BOM Chairperson: | Cllr Terry O'Brien |
| Contact Details: | Tel: 066 7122552 Email: office@gleannli.ie |
| Website: | www.gleannli.ie |
| Enrolments 2014/2015: | 119 |
| Enrolments 2015/2016: | 125 |



Teaching and Learning:

- The findings of a French Inspection which took place in November 2014 were published in May 2015 and advised that:
 - “The quality of teaching was excellent in the lessons observed.

- Lessons were well structured and paced and allowed students many opportunities for participation and engagement.
- Provision for French is very good with appropriate timetabling allocation, resources and support for teacher professional development.
- Innovative ways of encouraging students reading have been developed as part of the school's literacy strategy."
- Mental Health Awareness week 'Mind Your Mind' took place during the week of 8th December. A variety of events took place to promote positive mental health.
- Mock interviews were held in Meadowlands Hotel for 5th years with SFPA in conjunction with the Skills at Work Programme on 5th February 2015.
- Incoming 1st year students were invited in to the Coláiste Gleann Lí Experience Afternoon on 27th February.
- The first in a series of workshops in programming and coding was delivered to 5th years by Tralee IT on 26th February. The session marked the beginning of the Coláiste Gleann Lí Arduino Coding and Programming course which is intended to prepare all our students for third level studies and the STEM industry.
- On the 6th March a guest speaker gave a talk to 1st and 2nd year students about National Tree Week.
- The Coláiste Gleann Lí Numeracy Improvement Strategy was enhanced with the commencement of Paired Maths sessions for 1st years on 11th March.
- Thosaigh 'Club na Gaeilge' arís an 12 Márta le haghaidh Sheachtain na Gaeilge. Reáchtáil Iníon Ní Leamhna é. Beidh an club ar siúl gach Déardaoin go dtí deireadh na bliana. Fáilte roimh chách!
- Coláiste Gleann Lí's Skills at Work Programme, in association with the 'Sea Fisheries Protection Authority', hosted an experiential day of learning on 19th March 2015. 5th year students were taken on an outing to observe the work of the SFPA first hand.
- Focus Group Self Evaluation for students, parents and teaching staff on 23rd April was a very positive and encouraging experience for all.
- The Sea Fisheries Protection Authority and Coláiste Gleann Lí 5th year students celebrated a year-long association as part of the Business in the Community (BITC) Initiative. Students gave an ICT-led presentation to the organisers. The presentation catalogued the students learning for staff and Board Members from SFPA and BITC. Students were presented with certificates and were praised highly for their professionalism and enthusiasm throughout the business programme.
- Diversity Day 14th May 2015. Topics discussed included 'Engagement of Migrant Children in Sport', there was also a screening of a film on 'inclusion and diversity'.
- A representative of Downs Syndrome Ireland spoke to staff on 17th September for two hours on the topics of integration, differentiation and educational expectation of students who present with educational needs and especially students with downs syndrome.

School Development Planning and Evaluation

- Instructional Strategies introduced.
- Think Pair Share.
- Sharing Learning Intentions.
- Whole-School approach to literacy/numeracy.
- Improve engagement in reading by introducing reading time 10 minutes per subject per week.
- Book in the bag initiative for study time and occasional free time.
- Subject-specific reading material in the classroom for extra reading.
- Homework/study clubs. Two hours per week of supervised homework sessions.

- Key Words to be used in all subjects to improve vocabulary.

The 2015/2018 DEIS plan has been finalised and the Numeracy element of the School Improvement Plan is also complete. Staff have received training on the various elements of the introduction of numeracy into all subject areas.

Arts, Culture and Community Programme

- Film Making Course for 2nd and 5th year students started on 16th January 2015.
- World Book Day was celebrated in Coláiste Gleann Lí on 5th March. The 2nd year's Make a Book Project was also on display
- Coláiste Gleann Lí's 'Industry Links Programme' continued on March 12th with 5th year students visiting a local Multi-national. Coláiste Gleann Lí is committed to creating meaningful educational opportunities with local industry.
- On March 25th, 1st year English students engaged in an interactive lesson in creative thinking in the style of The Late Late Show. This required students to formulate answers on the spot and create effective interview techniques.

Sports and Health

- Active School Week began on Monday 18th May, which asked students to attend school in their tracksuits and to engage in all the planned activities. This initiative is part of our active flag campaign.
- 2nd year students took part in the track and field events at the annual Kerry ETB Athletics Day.

Student Council

- The Student Council for 2015 comprised representatives from each year group and met once per month.

Parents Council

- The AGM of the Parents Council was held on Thursday 1th October 2015. The committee were elected for the school year 2015/2016.

Career Guidance

- UCC Plus: Hours delivered in English and Maths.
- Ten students engaged in the Pathfinders programme and linked with the ITT.
- 5th and 6th year students attended PLC OPEN DAY.
- Promotional visits to primary schools in the catchment area took place to boost first year student enrolment figures.

School:

Location:

Principal 2014/15:

Principal 2015/16:

Deputy Principal 2014/15:

Deputy Principal 2015/16:

BOM Chairperson:

Contact Details:

Website:

Enrolments 2014/2015:

Enrolments 2015/2016:

Coláiste na Ríochta

Listowel, Co. Kerry.

Mr. Cathal Fitzgerald

Mr. Stephen Goulding

Mr. Stephen Goulding

Ms. Eva Enright

Mr Dick Carmody

Tel: 068 2102 **Email:** Principal@colaistenariochta.ie

www.colaistenariochta.ie

65

57



Note: Formerly Listowel Community College. In July 2015, new local identities were created to separate the Post Primary and PLC provision and rebranding as Colaiste na Ríochta, Post Primary School and North Kerry College of Further Education (NKCFE), Post Leaving Certificate College.

Teaching and Learning:

- The school continued throughout 2015 to be part of the APP (Team Teaching) Project. Team Teaching is in all Post Primary classes in English, Maths & Geography. The school also took part in the learning school project a cross curricular approach to Numeracy in Maths & Art.
- The school's Literacy & Numeracy policy was reviewed and the DEIS plan updated and the recommendations of the 2014 DEIS evaluation were put in place.
- The report from the school's Geography inspection was received in 2015. A positive report in terms of teaching and learning and team teaching was noted.
- The school had an Incidental Inspection on Friday 11th September – the inspector stated that the teaching and learning he observed was excellent. He observed very high quality teaching in all of the lessons he attended. "Teachers used varied methodologies and there was clear evidence of their use and understanding of instructional strategies." He was pleased that there was no traditional top down teaching and instead all lessons required students' active engagement.
- The Inspector also complimented the work of our SNA's saying that they provided appropriate & balanced support on both an individual and collective basis. He also commended the visual impact of the rooms.
- In September 2015 a Teaching & Learning team was established, firstly to develop a policy in the area, develop shared collaborative practice and plan staff days of learning and build on the knowledge staff had developed from attending the Barrie Bennett in services in Carlow.
- The school also introduced the Leaving Cert applied programme in September 2015. Significant staff in-service underpinned the introduction of this programme.

Arts, Culture and Community Programme.

- The school held its first play in May. Our 2nd year class took to the stage to do a performance of Frank O Connors "A First Confession".
- Our 5th year group attended the Young Entrepreneur competition in March 2015 where they presented their "Moo Shakes" to the judges.
- The school also achieved its first Green Flag in 2015. The flag was raised by Minister Jimmy Deenihan in September 2015.
- Links with the Community - A transition programme was organised for local primary schools in February & March 2015. The three local primary schools attended over a 5-week period to experience various subjects at second level.
- Schools Business partnership - 5th year students visited the SSE plant in Tarbert on November 17th.

During 2015 the school held various themed weeks in the following areas – Friendship week, Anti-Bullying week, Science week, Math's week & Health promotion week. These involved many events being planned by subject departments, Student Council & speakers from various organizations.

School Development Planning and Evaluation

- A new Admissions & Participation Policy & Code of Behaviour was developed.
- Know Your School document prepared for the new Board of Management April 2015.
- Subject Department Planning was held on August 27th.
- Jerry Jeffers attended the school on Aug 26th 2015 for training with staff on the school vision.

- NEPS Psychologist meeting with management on Wednesday September 30th around planning and reviewing critical incident policy.
- SPHE Policy Review by staff & approved by Board of Management.
- SEN Policy reviewed by SEN team & approved by the Board of Management.
- Staff review of School Self-evaluation literacy & numeracy planning.
- Office 365 training for staff.
- Spanish, Agricultural Science & History were added to the school programme at Junior & Senior Cycle in 2015.
- Whole staff in-service on the new Junior Cycle December 2015.

Sports and Health

- Health Promotion week 2015 was organized by our PLC group Sport & Recreation. They organized runs, walks, Zumba classes & healthy eating information & demonstrations for all students in the School/College.
- The school participated in the rich tasks events organized by Kerry ETB during 2015. Medals were won in the athletics events by Junior Cycle students. Also the school took part in Basketball, Futsal & Gaelic football events at various age groups. Basketball was introduced as a new sport after consultation with the Student Council.

Student Council

- The Student Council conducted surveys on the school canteen & the introduction of the new school uniform. The Council was also consulted on new school policies such as the Code of Discipline & the Social Media Policy. The council were proactive in organising school trips & the end of year awards.
- The council also fully participated in the Kerry ETB student forum during 2015.

Parents Council

- The Parents Council had increased membership at meetings during 2015. Six meetings were held during 2015. The council was active in the introduction of the new uniform and were involved in decision making at all stages. Parents were involved in all policy developments in 2015 such as the Code of Behaviour, Admissions & Participation Policy, SEN Policy, Critical Incident Policy, SPHE Policy & Social Media Policy.

Pastoral Care

- The new HSCL, appointed for September 2015, will be shared between Gaelscoil Lios Tuathail & Coláiste Na Riochta.
- Canteen & School Meals Scheme - The new canteen is popular with students. The school was awarded funding for a breakfast club and lunch club for 32 students.
- Counselling service: The school has worked closely with the school completion programme in providing mentoring and on-site support for students. Counselling services for students have been accessed through this service and Kerry ETB in 2015.
- From September 2015 the school has access to a full-time guidance counsellor to support all students.
- The Volunteer Community Mentoring Programme is available to students run through the KDYS. This support is invaluable to students and went on throughout 2015.
- The school has a Student Support Team that meets weekly and links with external agencies such as CAHMS, TUSLA, EWO, where necessary.
- The HSE gave a Relationships & Sexuality talk to senior cycle students in March 2015.

Career Guidance

- **UCC+ Awards:** 3rd year students were presented with medals from UCC and were invited to an awards ceremony in the University.
- **Study Skills Programme November 10th 2015:** All class groups took part in this programme delivered by Exam Success Skills.
- **Pathfinders programme IT Tralee:** 5th and 6th years took part in the Pathfinders Programme at IT Tralee. This is a Second Level access programme that has benefitted our students in the past.

Other Achievements

- Under the JCSP programme students had the Animal Roadshow, Film initiative & Music initiative between January and June 2015.
- The school applied for seven initiatives under the Junior Cert Schools Programme in September 2015. The school has been granted €3,168 to support this.
 - This includes funding for: A Christmas celebration for JCSP students, Dance, Music, Home Economics, Field trip, Physical Education & €3,150 for the development of a reading corner.
- Under the direction of our Irish Teacher, the school was awarded €1,000 under the UCC+ Gaeltacht programme.
- Departmental Grant for DCG: During the summer the school received a grant to support DCG at Leaving Cert in the school. This grant has been used to provide IT equipment and a software teaching package. Drawing equipment has also been purchased together with the essential electrical works for the room.
- During 2015 significant works in terms of flooring & painting took place. During 2015 all floors upstairs & downstairs were refurbished.

School:

Coláiste na Sceilge

Location:

Cahirciveen, Co. Kerry

Principal:

Mr. John O'Connor

Deputy Principal:

Ms. Ann Marie Killen

Contact Details:

Tel: 066 9473335 **Email:** info@colaistenasceilge.ie

Website:

www.colaistenasceilge.ie

Enrolments 2014/2015:

Mainstream: 477 PLC: 20

Enrolments 2015/2016:

Mainstream: 486 PLC: 31



Teaching and Learning:

- Kerry ETB In-service for Deputy Principals.
- Prodigy training for ICT teachers.
- MS Office 365 training for all staff with Kerry ETB.
- Droichead training for Principal & Deputy Principal.
- CPD for TY Coordinator.
- Teachers attended the following training: Instructional Leadership, Khan Academy training, a seminar on Moderate Learning Disabilities, Solid works in-service.
- Day of Learning- MS365, with NBSS.
- Winner of Kerry ETB Orienteering Rich Task.
- Participated in Irish Science Olympiad.
- Selection for BT Young Scientist.

- 6th year Geography Fieldtrip.
- Engineering Ireland spoke to students.
- Science Week-various events.
- An Post national hand writing competition winner.
- Munster winner of UL National Essay writing competition.

School Development Planning and Evaluation

- Introduction to VShare for all staff, Year Heads & Admin staff.
- Interim review of Literacy Targets.
- French Subject Department Inspection which went very well.
- Working with NBSS on Positive Behaviour Management.
- Board of Management Training.
- Three teachers were trained to lead Microsoft 365 in the school.
- Principal and CEO Meeting in Department Buildings on recommendations for Gaelteacht Irish Language National Plan.
- Refurbishment of Class Brid.
- Working with Institute without Boundaries.

Arts, Culture and Community Programme

- King Lear Listowel.
- Composer in residence.
- Art & History visit to Dublin.
- Junior, Senior & Staff choir with plans for an album.
- Choir sing to retired/hospital patients & fundraiser for hospital.
- Guitar & Drum lessons after school.
- School tour to Rhineland.
- Dutch student exchange with Uden.
- Student awards Night.
- Dark Sky Talk - Sky Power - student art work was displayed at Blackrock Castle Planetarium.
- 3rd years participated in Business Quiz, Cork.
- Poetry Aloud -2 for semi-final & 1 for final.
- LCVP fundraiser for the Irish Pilgrimage Trust.

Sports and Health

- A student won senior boys hammer event, setting a new all Ireland record at the Munster schools Track & Field Championships and qualified for All Ireland in May.
- Minor girls 800m - 4th place.
- Kerry Colleges Athletics - 2nd place in the minor girls 800m, 3rd in the senior girls 300m, 2nd in the senior boys.
- All Ireland rowing UL-3 medals.
- Senior boys football final runners-up.
- 1st year girls County Blitz.
- Basketball - Boys/Girls - all Ireland play-offs.
- Irish International rower spoke to 6th years – motivation.
- Teacher training on Epipen/Boccolam from HSE.
- Child protection in-service for all staff with PDST.

Transition Year Achievements

- Volunteered with Skelligs Stars.
- Students were finalists in the SEAI - One Good Idea.
- Apprentice chef - 2nd overall.
- Les Miserables musical – huge community success.
- Transition Year Graduation was streamed live.

Student Council

- The Student Council assisted with the review of several school policies. Also arranged several events including DJ school radio, Christmas Jumper Day Fundraiser and a Christmas Market.

Parents Council

- The school's Parents Council are wonderful. They attended the KETB Parents' Forum, Board of Management meetings, reviewed policies and held regular meetings. They also fundraised annually for the school, helped with coaching and outings.

Pastoral Care

- KDYS attend Care meetings monthly.
- Year Heads conduct Sociograms as part of our Anti-bullying policy.
- Parents contacted re Yik Yak Social Media.
- Why Try Training.
- Friends Training.
- 1st year mentoring programme - KDYS.
- Youth for Justice Projects & guest speakers.
- Additional Maths classes provided for students.
- Incoming primary schools – participate in a transition programme that includes taster days and visits to the school.

Other Achievements

- Fleadh Cheoil Chiarraí took place at Colaiste na Sceilge.
- Institute without boundaries worked with the school around the development of Iveragh.
- Sky Power host.
- People to People Ambassador Programme.
- Garda Achievement Awards.
- 3rd Green Flag - Water conservation.

Scoil:

Seoladh:

Príomhoide:

Leaspríomhoide:

Cathaoirleach BB:

Sonraí teagmhála:

Suíomh idirlín:

Rolla 2014/2015:

Rolla 2015/2016:

Gaelcholáiste Chiarraí

Tobar Mhaigh Dor, Trá Lí, Co. Chiarraí

Austin Ó Seachnasaigh

Ruairí Ó Cinnéide

Tomás Ó Conchúir

Fón: 066 7121650

www.gcchiarrai.ie

304

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Ríomhphost: eolas@gcchiarrai.ie



Teagaisc agus Foghlaim:

Instructional Intelligence – 8 ball foirne tar éis an chúrsa a críochnú agus tá nósanna á chur i bhfeidhm tríd na scoile. Ceardlann sa scoil le múinteoirí uile páirteach.

Traenáil don Bhoird Bainistíochta nua ceaptha críochnaithe.

In-seirbhís/Traenáil Foirne: SFGM Féin mheastóireacht scoile, lá traenála ar MS365/TFC, PE, Gaeilge, Matamaitic, SPHE, Nua-theangacha Eorpacha, Eolaíocht, GDC, Teastas Sóisearach nua, Béarla san TS nua, Uimhearthacht leis an SFGM, roinnt múinteoirí ag freastal ar chúrsa gar-chabhair, traenáil Sláinte's Sábháilteacht, Khan Academy (Matamaitic)

Eolaíocht - Turas allamuigh, Tíreolaíoch – Turas allamuigh

Francis – Cuairteoirí Francise

Fochoiste Litearthacht agus Uimhearthacht, Nasc Mhúinteoirí ag freastal ar chúrsaí inseirbhíse.

Forbairt Pleanáil Scoile agus Meastóireacht:

Pleanáil Scoile: Uaireanta iomlán CPC comhlíonta, cruinnithe tuismitheoirí/ múinteoirí déanta do gach rang, measúnú leanúnach déanta ar foghlaim na ndaltaí, scrúduithe um Nollag, um Samhraidh, Triail scrúduithe déanta ag lucht na hArd teiste agus an Teastais Sóisearaigh. Laethanta Teagaisc agus oiliúna eagraithe don fhoireann uile

Riachtanais Oideachais Speisialta

Méid uaireanta faighte ón NCSE: 21.25 uair

Méid Cúntóirí Ranga: 0 Rang Speisialta: Ní hea

Na Dána, Cultúr agus Clár Phobail:

Díospóireacht Gael Linn i gCraobh na Mumhan, Tráth na gceist boird am lóin, Carúlach Nollag, Seó na Scoile, Scléip na Mumhan – gradam buaite. Féile drámaíochta, Aoi-chainteoirí. Céilí agus Dioscó eagraithe ag an Idirbhliain. Daltaí ag freastal ar amharclann, pictiúrlann. Daltaí ag glacadh páirt i gcomórtas Feis Chiarraí, Feachtas – Tráth na gceist. Gaisce Duais an Uachtaráin. Ullmhúcháin don turas scoile 2016 go dtí an Ghearmáin ar lean.

Cúrsaí Spórt agus Sláinte

Lá Spraoi uile scoile

Seachtain Sláinte Intinne – aoi-chainteoirí agus imeachtaí éagsúla

Foireann peile Buachaillí sinsir i gCraobh Uí Muineacháin

Foireann peile Buachaillí faoi 16

Foireann peile Buachaillí BL1 – Buaiteoirí Blitz Ciarraí Thuaidh

Foireann peile Cailíní sinsir

Foireann peile Cailíní faoi 16 1/2

Foireann peile Cailíní BL1 agus 2

Foireann Cispheile Cailíní BL1 agus 2

Foireann Cispheil Cailíní faoi 16

Foireann Cispheil Cailíní faoi 19

Foireann Iománaíochta faoi 15

Gailf, Lúthchleasaíocht, Tasc Saibhir

Gaiscí na hIdirbhliana

Cúrsa Traenála CLG, Rugbaí, Sacar, GAISCE, Marcaíocht na dtonn, Cúrsa Dlí, First Aid, Lá Spórt Idirbhliana an Contae, Lá Spioradálta, Comórtas Treafa, Tráth na gceist Euro Scala, Healthy Sexuality Workshop, County Enterprise Board, Cluichí na gCogaí, Teanga Chomharthaíochta, Rúisis, Sínis, Junkouture, Mion Náisiún Aontaithe, Cúrsaí san ITT- Scratch, Coder DoJo, innealtóireacht, cócaireacht, multi-media. *Prep for Med* i UCC, cuairt ar na Bogaigh Trá Lí, Seoltóireacht san Fhianait, Seó Fhaisin, Taithí oibre – 4 seachtain, Féile na Samhna i gCnoc na gCaiseal. 'Operation Education' ag Seachtain na Scríbhneoirí, Lios Tuathail, Dreapadóireacht Cnoc Bhréanann.

Comhairle na nDaltaí/Coiste Ghaeilge

Toghcháin déanta, cruinnithe míosúil, freastal ar chúrsa traenála, freastal ar Fóram na ndaltaí go rialta. Gael bhratach aimsithe ag an scoil

Parents Council – Comhairle na dtuismitheoirí

Gníomhach ag bailiú airgid ar son na scoile. Páirteach i bhfóram na dtuismitheoirí. Príomhoide ag freastal ar cruinnithe, tuismitheoirí ag eagrú Staidéar um Tráthnóna, tacaíocht maoine faighte uatha don Seachtain Sláinte Intinne agus an Gael bhratach. Polasaithe curtha os a gcomhair agus glactha leo.

Cúram Tréadach

Comhairleoir na scoile ar fáil do dhaltaí. Kerry Life Skills, Humour Fit BL1, Gardaí Thrá Lí ag labhairt le daltaí BL2 agus BL3 faoi drugaí, iompar mí – oiriúnach, sábháilteacht ar na mbóithre. Seachtain Sláinte Intinne – 3-7 Márta, aoi chainteoirí le daltaí. Sábháilteacht ar an idirlíon múinte.

Gairm threoir

CATS BL1, An Idirbhliain, Aoi-chainteoirí ó UL le BL6, BL6 - Lá Oscailte UL, MIC 7 LIT, BL6 - Lá oscailte ITT, Pathfinders, Careers' Fair san Óstán Brandon, Aoi-chainteoirí ó UCC le BL6 agus BI 5, Aoi-chainteoir ó MIC le BL6, Aoi-chainteoir ó NUIG le BL6, CATS BL4, Aoi-chainteoir ó UL le BL6 faoi cúrsaí Eolaíochta sa Choláiste, Bréag Agallaimh mí Márta. Seisiún eolais le tuistí BI 3, 4 agus 6. Múinteoir ghairm fostaithe ar ceithre lá sa tseachtain, ag bualadh le daltaí duine ar dhuine ag plé cúrsaí ghairme, freastal ar éilimh comhairleoireachta na ndaltaí.

Gradam BOO Chiarraí 2013

Bonn Óir: Éamonn Ó Braoin, 615 pointe san Ard teist
Bonn Airgid: Muireann Nic Gineá, , Éamonn Ó Braoin, scoláirí Eolaíochta is fearr,
Donagh Mac Eileagóid, scoláire na Dána, Nua-theangacha Eorpacha is fearr.

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|------------------------------|--|
| School: | Killarney Community College |
| Location: | New Road, Killarney, Co. Kerry |
| Principal: | Ms. Fiona O'Brien |
| Deputy Principal: | Ms. Stella Loughnane |
| Contact Details: | Tel: 064 6632164 Email: kcccom@iol.ie |
| Website: | www.killarneycommunitycollege.ie |
| Enrolments 2014/2015: | Mainstream: 386 PLC: 15 |
| Enrolments 2015/2016: | Mainstream: 384 PLC: 14 |



Teaching and Learning:

Systems introduced to improve teaching and learning.

- The college changed both time line and methods of assessment, introducing elements of a continuous assessment grade. This was reviewed at the end of the year and it was felt that it was a positive initiative.
- VSware system has been introduced to the school to replace the older system of Eportal. The staff received training at the beginning of February and went live with the system on the 29th February.
- The school achieved an Amber Flag for supporting positive mental health in the school.
- The college has been involved in several three school collaborations with our neighbouring schools in the following areas: Mental health project, second year challenge, Leaving Certificate Debs and teaching and learning initiatives.

Department of Education Whole-School Inspection 2015:

In September 2015, the school had a WSE-MLL. There were 12 key findings and four recommendations in the report:

- “The Parents Council is proactive and very supportive of the school
- The Board of Management is effective and committed to fulfilling its role, responsibilities and statutory obligations.
- The Principal and Deputy Principal provide very good leadership.
- In line with its culture of self-review the school has demonstrated a clear willingness to change and has put systems and structures in place in order to improve outcomes for students.
- Leadership is distributed among middle management effectively; both as part of the schools post of responsibility structure and among other staff.
- A key strength of the school is its professional, loyal and caring staff.
- A care team very effectively leads the valuable provision of supports for students.
- It is clearly evident that the school has considerable capacity to initiate change and drive school improvement forward.
- The generosity of staff in providing a huge array of extracurricular activities, that facilitate all interests, is commended.”

PLC's

- Number of courses provided: 2014/2015: 1 2015/2016: 1
- Numbers completing Level 5 or equivalent: 2014/15: 17
- Numbers completing Level 6: 2014/15: 9

School Development Planning and Evaluation

- In light of the changes to the structure of the BOM meetings, the college has created six teams of staff members, each led by a teacher, who will focus on different priority areas over the year and feed back to the BOM at intervals during the year on progress being made, etc. This was commended in the WSE report.
- The data for the priorities was gathered from information in different sources. These included attendance records, attainment results, Google documents from students, staff and parents, focus groups, department of education inspections, DEIS analysis from last year and examination results in the state exams.
- The school priorities for the year include the following areas:
- Literacy, Numeracy, Attainment, Attendance, ICT and supporting teaching and learning in the school, Community.

Arts, Culture and Community Programme

- Who's Got Talent, School Traditional Group, School Choir, Faith Friends (the college connected with Presentation Boys National School), UCC Awards - eight students achieved awards in Maths, English, Gaeilge, and European Languages.
- Lunchtime clubs: Camera Club, Language Club, Sports, Walking Club, Games room, library reading time.

Sports and Health

- The school is working towards its Active School Flag programme, It has achieved its Health Promoting Flag. The college has engaged in ETB Rich Tasks.

Transition Year Achievements

- Talk about Family and Life, Drug & Alcohol Abuse talk, Photography Course, Trend Micro, Internet Safety/Cyber Crime, Cork, Volunteering with Legion of Mary, St. Columbanus, Visiting the Elderly, Mental Health Awareness week, Internet Safety Talk, Work experience, Public Speaking, Kickstart 1

coaching course, Fundraising: Collections for Kerry Parents & Friends, Life Skills Course (AWARE), Law Programme with Barrister, Radio Kerry Trip, First Aid Course, Sci-fest final day, CV Preparation, Musical – Calamity Jane in the INEC, Young Social Innovators (preparation and day in Cork speak outs).

Student Council

- Students democratically elected, Student Council training, involved in policy making, fundraising for the school, supplied water fountains, brought in healthy eating initiative.

Parents Council

- Met every five to six weeks, school fundraiser, cookery night, Easter egg raffle, Christmas competitions, involved in policy making, involved in Kerry ETB Parents' Forum

Pastoral Care

- The Pastoral Care team met every week, HSCL provided links between home and school and organised parent information evenings and workshops and organised and oversaw volunteer community mentoring (VCM), Respect week, Mission week, Mental Health Awareness week, base groups and mentors, restorative practice, network with KDYS, JLO.

Career Guidance

- UCC Plus, ITT Advanced Progression and Pathfinders initiatives, PLC open days, aid Option nights in the college, transition of students from local primary schools to 1st year

| | | |
|------------------------------|-------------------------------------|------------------------------------|
| School: | Killorglin Community College | |
| Location: | Killorglin, Co. Kerry | |
| Principal: | Mr. Con Moynihan | |
| Deputy Principal: | Mr. Donal O'Reilly | |
| BOM Chairperson: | Emmett Spring | |
| Contact Details: | Tel: 066 9761168 | Email: info@killorglincc.ie |
| Website: | www.killorglincc.ie | |
| Enrolments 2014/2015: | 207 | |
| Enrolments 2015/2016: | 229 | |



The School has grown from an enrolment of 146 in 2009/10 to 229 in 2015/16. Academic results have greatly improved in the past few years and this has been acknowledged by the inspectorate.

Teaching and Learning:

Six staff members took part in the Professor Barrie Bennett Instructional Intelligence training over the past four years. A seventh member of staff is currently training in Instructional Leadership techniques with Professor Barrie Bennett. This has impacted in the teaching and learning throughout the school. In each classroom, a white board with the Learning Objectives, the keywords and the homework for each class is on display. In addition, the staff have attended full days of training on the various techniques including, Assessment for Learning, Mind Maps, Bloom's Taxonomy higher order questioning, etc. in our continuous drive to improve teaching and learning.

The students have participated in various workshops many with the help of Kerry ETB such as master classes in Irish and English creative writing. Writers in residence, Music and Arts events, Student forums, business boot camps, as well as the young social innovators and Young Scientist competitions. This year we had a Whole-School approach to literacy as part of our school self-evaluation, which has been a learning curve for us all. We had a literacy day for staff on September 22nd 2014. The focus in 2015 was on Numeracy and the JCSP led us in a day of learning on September 25th.

In September 2015, the ETB purchased Microsoft 365 Licenses for all the ETB Schools to support the Government's ICT Strategy. Three teachers from the school were trained and they in turn trained others in the school.

School Development Planning and Evaluation

A workshop was held on School Self Evaluation for the entire staff and we currently have a school improvement plan in place on Literacy and Numeracy.

Arts, Culture and Community Programme

A KCC X-Factor Talent event was held before Christmas. Our School Choir performed for many school occasions. We successfully took part in the Garda Youth Achievement Awards. Various lunch time clubs were in operation on a weekly basis. We partnered with the local K-Fest committee to run an eight week art and film project which proved very successful. The natural highs programme runs for selected students during the summer months as part of school completion.

Sports and Health

We introduced an 'Activity Day' for the entire school on September 18th. This involved each class group, accompanied by teachers, doing a hike or a trek on one of our local mountains. This brought a conclusion to 'Well Being week' 2015. Our students took part in the JCPE rich task event. 2nd year students started the year with a team building day at Rossbeigh beach. Sporting achievements at various sports are celebrated at our awards ceremony each year. This year we had success in tag rugby, astro soccer and GAA. Our students won medals in Javelin and short putt at the Kerry ETB athletics meeting in May. Health and Fitness programmes and mental well-being programmes were run with the help of 'Aware' and 'Kerry Life Education'. Our night classes in Spring and Autumn featured a strong Sports and Fitness programme.

Student Council

We have an active Student Council in the school who are consulted on school policies and take part in Kerry ETB student forums. They also take part in the Kerry Comhairle na nOg.

Parents Council

We have an active Parents Council who are involved in policy development and the Kerry ETB Parents' Forum. In 2015, several very successful fundraising initiatives were organised which both promoted fitness across the entire school community and helped fundraise for the development of our football pitches.

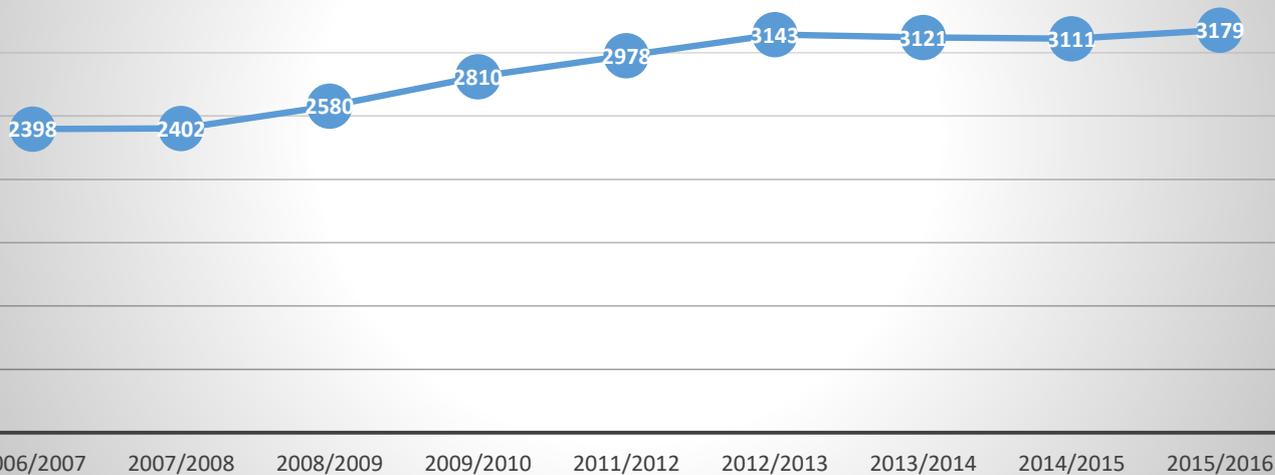
Pastoral Care

We have a Pastoral Care team that meets on a weekly basis. We also have the services of a HSCL teacher two days per week. We run various anti-bullying initiatives and our base groups are an important part of our care structure, as is restorative practice and our mentoring initiatives. We are part of a Volunteer Community Mentoring programme where members of the public (who are trained) come in and mentor pupils on a weekly basis. We have close ties to the community and network with other organisations/agencies such as the 'Neighbourhood Youth Project' and the local Family Resource Centres.

Career Guidance

There is a Whole-School Guidance Plan in place and we have a guidance teacher at our School each Tuesday and Thursday. Students participate in work experience in LCVP. We participated in the UCC+ programme and built close ties with ITT through Pathfinders initiatives. Our students attended PLC open days and Careers events. A strong transition arrangement has been developed with local primary schools through the help of the HSCL Scheme.

Total Enrolments Post-Primary and Post Leaving Certificate 2006/2007 - 2015/2016



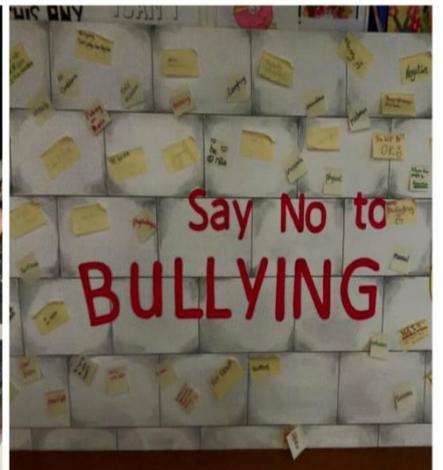
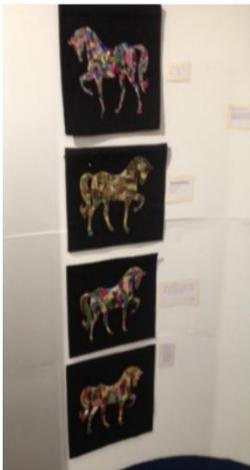
YOUTH WORK

Co-ordinator: Ms. Miriam Galvin
Location: c/o Killorglin Community College, Langford Street, Killorglin, Co. Kerry
Contact Details: **Email:** mgalvin@kerryetb.ie
Website: www.kerryetb.ie

The Youth Work sector actively works with young people outside, yet alongside, the formal education sector. Youth Work is defined as: *'a planned programme of education designed for the purpose of aiding and enhancing the personal and social development of young persons through their voluntary participation, and which is complementary to their formal, academic or vocational education and training; and provided primarily by voluntary youth work organisations.'* (Youth Work Act, 2001).

Kerry ETB Youth Work programmes include:

- Youth Work Grant Schemes
- Youth Club Projects





FURTHER EDUCATION AND TRAINING

The Further Education and Training sector has experienced great change over this period with the restructuring of the ETBs and the further integration of the former SOLAS Training Provision. The publication of the Further Education and Training Strategy 2014-2019 by SOLAS will lead to further change in the years ahead. In 2015 we provided circa 1,200 Further Education and Training programmes across the County to circa 12,500 learners. This represents 5% of the national course provision, 4% of the beneficiaries and 4% (€24.6m) of the national investment.

FURTHER EDUCATION AND TRAINING PROGRAMMES AND SUPPORTS 2015

- Apprenticeships
- Traineeships
- Post Leaving Certificate (PLC)
- Specific Skills Training
- Vocational Training Opportunities Scheme (VTOS)
- Back to Education Initiative (BTEI)
- Community Education
- Community and Specialist Training
- Evening Training
- Adult Literacy and Basic Education
- Youthreach
- Kerry Adult Guidance & Information Service
- Sports and Environmental Education and Training
- Sport & Leisure

FURTHER EDUCATION AND TRAINING KEY STATISTICS 2015

| FET PROVISION IN 2015 Note PLC costs represent SOLAS costs only | Provision Type | Estimate of inputs into FET provision in 2015 | | | | Estimate of Outputs from FET Provision in 2015 | | |
|--|---|---|------------------------------|--|-----------------------------------|--|---|---|
| | | Number of Learners | | | Funding | Retention | Completion | FET Accreditation |
| | | Enrolled / Started 1st January | Starting courses during 2015 | Beneficiaries of FET provision in 2015 | Funding for FET provision in 2015 | *Percentage of starters retained on their course during 2015 | *Percentage of retained learners / beneficiaries participating on courses scheduled to finish in 2015 | *Accreditation rate for the learners / beneficiaries on courses who will finish in 2015 |
| Kerry ETB | Fulltime | 1,653 | 2,058 | 3,711 | €18,413,221 | 81% | 83% | 79% |
| | Part Time | 1,552 | 3,953 | 5,505 | €2,827,248 | 91% | 93% | 53% |
| | Community Education | - | 2,900 | 2,900 | €418,000 | 91% | 91% | 0% |
| | ETB FET Operational Costs including Guidance Services | | | | €2,965,483 | | | |
| | | 3,205 | 8,911 | 12,116 | €24,623,952 | | | |

*EXTRACTED FROM THE SOLAS SERVICE PLAN 2015

KERRY ETB PLANNED AND ACTUAL BENEFICIARIES 2015

| Programme | Planned Beneficiaries | Actual Beneficiaries | Number of Courses/Groups |
|----------------------------------|-----------------------|----------------------|--------------------------|
| Adult Basic Education | 873 | 1,291 | 203 |
| Apprenticeship Training | 201 | 188 | 14 |
| Blended Training | 18 | 14 | 1 |
| Bridging and Foundation Training | 80 | 114 | 8 |
| BTEI | 2,638 | 2063 | 221 |
| Community Education | 2,932 | 3,641 | 303 |
| Community Training Centre | 80 | 61 | 4 |
| ESOL | 770 | 409 | 47 |
| Evening Training | 950 | 1,031 | 73 |
| FET Co-operation Hours | 128 | 119 | 16 |
| ITABE | 54 | 66 | 9 |
| Local Training Initiatives | 15 | 16 | 1 |
| PLC | 1,864 | 1,476 | 105 |
| Specialist Training Providers | 131 | 151 | 8 |
| Specific Skills Training | 904 | 675 | 36 |
| Traineeship Training | 328 | 269 | 17 |
| Voluntary Literacy Tuition | 259 | 239 | 80 |
| VTOS | 323 | 448 | 28 |
| Youthreach | 207 | 314 | 27 |
| TOTAL | 12,755 | 12,585 | 1,201 |

FURTHER EDUCATION AND TRAINING CENTRE PROFILES

POST LEAVING CERTIFICATE (PLC) PROGRAMME

A Post Leaving Certificate course is a one or two year full time day course running from September to May and is certified by Quality and Qualifications Ireland (QQI formerly FETAC). These courses are not only open to students who have just completed the Leaving Certificate, but also to any person wishing to return to Further Education. Kerry ETB provides PLC programmes from four colleges.

Centre: Kerry College of Further Education (KCFE)
Principal: Mr. Brian Harkin
Location: Clash, Tralee, Co. Kerry
Contact Details: **Tel:** 066 7121741 **Email:** info@kerryfe.ie
Website: www.kerryfe.ie
Programmes: PLC



Highlights 2015:

- On October 8th the Minister for Education and Skills, Jan O'Sullivan, TD officially launched the refurbished facilities at Kerry College of Further Education.
- Kerry College of Further Education welcomed Fiona Hartly, of Solas, on the 19th of October 2015 for the annual graduation ceremony.

| | |
|--------------------|-----|
| Students Enrolled | 515 |
| Students Completed | 459 |
| Major Awards | 320 |
| Component Awards | 129 |

20 Fulltime Level 5 Programmes
3 Fulltime Level 6 Programmes

Provision includes:

- Accounting Technician, Business Management, Office Administration, Security, Computer Science, Multimedia.
- Beauty Therapy, Nursing, Childcare, Social Studies, Hospitality, Sports and Recreation.
- Veterinary Assistant, Engineering, Construction, Furniture Design, Art, Craft and Design.
- Health Supervisory Management Level 6 commenced in 2015

Centre: North Kerry College of Further Education (NKCFE)
Principal 2014/15: Mr. Cathal Fitzgerald
Principal 2015/16: Mr. Stephen Goulding
Deputy Principal 2014/15: Mr. Stephen Goulding
Deputy Principal 2015/16: Ms. Eva Enright
Location: Listowel, Co. Kerry.
Contact Details: **Tel:** 068 21023 **Email:** info@colaistenariochta.ie
Website: www.colaistenariochta.ie
Programmes: PP, PLC & VTOS



Note: This centre was formerly known as Listowel Community College. In July, 2015 new local identities were created to separate the Post Primary and PLC provision and rebranding as Coláiste Na Ríochta, Post Primary School and North Kerry College of Further Education, Post Leaving Certificate College.

Highlights 2015:

- New Code of Behaviour & Admissions policy introduced.
- PLC Awards and Graduation Day held in Listowel which brought together all learners from Levels 4-6.
- New PLC Courses introduced at Level 6 SNA & Healthcare.
- New Website for North Kerry College from August 2015 & a Social media presence on Facebook & Twitter.
- Works began on the new Hairdressing Salon in October 2015.

Key Statistics 2014/15:

- PLC: 170 students
- VTOS: 28 students

Key Statistics 2015/16:

- PLC: 141 students
- VTOS: 29 students

Coláiste na Sceilge (provider of post leaving certificate programmes)

- Contact details as per listing in 'Post Primary Schools'

Highlights 2015:

- The following PLC Courses were offered in 2014/15:
 - Business & Computer Applications Level 5.
 - Administration & Computer Applications Level 6.
- An Awards Ceremony was held in October 2015 – students received:
 - Level 5 Component Awards in Business Administration
 - Level 5 Major Award in Business Administration.
 - Level 6 Component Awards in Business Administration
 - Level 6 Major Award in Business Administration.

The Award evening was a great success and very well attended.

Key Statistics 2014/15:

- 20 students

Key Statistics 2015/16:

- 31 students

Killarney Community College (provider of post leaving certificate programmes)

- Contact details as per listing in 'Post Primary Schools'

Highlights 2015:

- In September 2015 17 students enrolled in Office Administration.
- On 15th November the College Held their QQI Awards Night. 2014/15 Students received their certification. This was part of their Graduation ceremony.
- Killarney Community College continued to establish their links with the IT Tralee.
- PLC Office Administration students continue to have the opportunity to enter 2nd year of the Business in Office Information Systems provided they meet the specific criteria. Killarney Community College maintains an approximate 25% progression through this opportunity.

Key Statistics 2015/16:

- PLC: 14 students

KERRY ETB TRAINING CENTRE 2015

The Kerry ETB Training Centre provides full, part time and evening courses in areas such as Information Communication Technology, Media, Renewable Energy, Health Care, Construction and Engineering

| | |
|-------------------------|--|
| Centre: | Kerry ETB Training Centre |
| Manager: | Mr. Owen O'Donnell |
| Location: | Monavalley Industrial Estate, Tralee, Co. Kerry |
| Contact Details: | Tel: 066 7126444 Email: training@kerryetbtrainingcentre.ie |
| Website: | www.kerryetbtrainingcentre.ie |
| Programmes: | <i>Adult Day Courses; Traineeships; Apprenticeships; Evening/Night Courses; Community Training</i> |

Highlights 2015

- Beauty Therapy Instructor Tara O'Halloran was appointed by Ireland Skills as the National Chief Expert for Beauty Therapy for the 2015 World Skills Competition in Brazil.
- New courses launched in Tour Guiding – Local and National
- New Stone Cutting and Masonry Apprenticeship Launched
- Radio Broadcasting Course trainee, won City & Guilds Gold Medal for Excellence and was overall winner of the Further Education Learner of the Year Award
- Kerry ETB Training Centre hosts the 2015 National Skills Competition for Beauty Therapy.
- Food Preparation & Culinary Arts course launched in Dingle
- Plumbing Apprenticeship re-instated in the Training Centre
- New Dolby Digital Recording Studio Completed

Key Statistics 2015

- 2822 Beneficiaries
- 4,838 Certificates awarded – made up of full certification and components

BACK TO EDUCATION INITIATIVE (BTEI) PROGRAMME

BTEI provides part-time further education programmes for young people and adults. The aim of BTEI is to give people who would like to return to learning the opportunity to update their skills and knowledge in a flexible way. The BTEI, part-time, flexible, approach to certification allows learners to combine a return to learning with family and other commitments. Priority is given to students that have not successfully completed Post Primary education. Courses offer access to certification at QQI Level 3 to 6 through the National Framework of Qualifications. Flexible approaches allow students to build up credits over time and achieve recognised qualifications.

BTEI Co-ordinator: Ms. Marianne Marshall

Location: Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry

Contact Details: **Tel:** 066 7193900 **Email:** mmarshall@kerryetb.ie

Website: www.kerryetb.ie

Highlights 2015:

- In 2015 we had in excess of 1,500 QQI awards for students around the County, some students achieving a single module and others achieved Full Certification. Students completed Level 3 to Level 6 in a wide range of subject disciplines.
- There continues to be a big demand for ICT classes across the County especially in the area of Level 3 & Level 4.
- An art exhibition was held in the Wetlands Tralee over the Easter period to showcase the work of our students in both visual arts and art, craft & design.

Key Statistics 2015:

- Total number of participants: 2,325

KERRY ETB – BTEI PROGRAMME



VOCATIONAL TRAINING OPPORTUNITIES SCHEME (VTOS) & YOUTHREACH CENTRES

Vocational Training Opportunities Schemes (VTOS) give unemployed adults the opportunity to return to full time education without losing their Social Welfare benefits. The VTOS scheme provides a range of courses to meet the education and training needs of unemployed people. It gives participants opportunities to improve their general level of education, gain certification, develop their skills and prepare for employment/self-employment and further education and training. Kerry ETB has four VTOS Centres.

Centre: Killarney VTOS
Coordinator: Ms. Mary O'Connor
Location: 1st Floor, Ivy House, New Street Carpark, Killarney, Co. Kerry
Contact Details: **Tel:** 064 6637757 **Email:** killarneyvtos@eircom.net
Website: www.killarneyvtos.ie

Highlights 2015:

- All VTOS students attended the Killarney Jobs Fair which was organised by the DSP and held on 1st October 2015.
- All VTOS students attended the Careers Fair organised by the IGC on Wednesday 18th November in Killarney.
- A presentation of QQI Certificates and Leaving Certificates were given to the Killarney VTOS graduates of 2015 on Thursday 24th September 2015 in the Killarney VTOS building.
- The second year students organised a Christmas Table Quiz.

Key Statistics 2015: 2015/16

| | |
|--------------------|---|
| VTOS: | 46 Students |
| Youthreach: | 3 Students |
| Year 2: | QQI – Employment Skills/Information Technology Skills Level 4 QQI – Certificate in ICT Level 3 |
| Year 1: | QQI – Employment Skills/Information Technology Skills Level 4 |

Centre: South Kerry VTOS & Youthreach
Coordinator: Mr. Joe Brennan
Location: The Lodge, Market Street, Killorglin, Co. Kerry
Contact Details: **Tel:** 066 9762748 **Email:** vtossouthkerry@eircom.net
Website: www.kerryetb.ie/programmes_fulltime

Highlights 2015:

- Students attended open days in Kerry College of Further Education, IT Tralee and the Jobs Fair at the Plaza Hotel Killarney.
- All staff took part in First-aid training.
- Counselling was available to all learners on the Programme during the academic year.
- Manual handling training for all year 2 students ran prior to work experience.

- KAGS counsellor attended weekly from October to end December to meet Youthreach students.
- A Level 3 and Level 4 Programme was delivered at the centre with emphasis on the core subject areas of numeracy and literacy.

Key Statistics 2015:

- **VTOS:** 25 Students
- **Youthreach:** 8 Students

Centre: Tralee VTOS
Executive Team: Ms. Mary Sheehy, Mr. Jim Crowley
Location: Teach an Eolas, Clash, Tralee, Co. Kerry
Contact Details: **Tel:** 066 7121041 **Email:** traleevtos@eircom.net
Website: www.traleevtos.ie

Highlights 2015:

- A QQI Level 3 Programme was introduced this year to meet the learner's needs as identified on enrolment and will be delivered over 2 years.
- Students participated in the following activities: King Lír (Helix), Othello (St. Johns, Listowel), Vertical Growing Workshop, Lee Strand Tour, Environmental Awareness Walk in Dingle, Older than Ireland in Killarney. Visits to Glasnevin, the Dáil and the National Museum of Ireland.
- The annual Awards Night was held for students.

Key Statistics 2015:

- Good progression to Further Education and employment e.g. PLC courses, Higher Level Education. Also introduction of QQI Level 3.

Centre: Listowel VTOS
Executive Team: Ms. Rena Liston
Location: Listowel Community College, Clieveragh, Listowel, Co. Kerry
Contact Details: **Tel:** 068 21023 **Email:** vtos@northkerrycollege.ie
Website: www.northkerrycollege.ie

Highlights 2015:

- Listowel VTOS delivered Year 2 of Award in General Learning Level 4 and introduced a new award in ICT Level 4 so that learners had an option for progression on to other courses on completion of their time at VTOS.
- As part of the Entrepreneurial Skills module students organised various community initiatives during the academic year.

Key Statistics 2013/14:

- **VTOS:** 26 students

ADULT EDUCATION CENTRES

Kerry ETB has four Adult Education Centres located strategically across the County, providing courses to meet the needs of learners from Level 1 – 6 QQI. These Adult Education Centres provide a comprehensive Programme of Further Education and Training courses for learners. Provision includes:

- Adult Basic Education
- Community Education
- Back to Education Initiative
- Self-Financing Classes

Centre: Kenmare Adult Education Centre
Manager: Mr. Michael Broderick
Location: Bell Heights, Kenmare, Co. Kerry
Contact Details: Tel: 064 6641157 Email: info@kenmareaec.ie
Website: www.kenmareaec.ie

Highlights 2015:

- Three Major Awards: Art, Craft & Design, Healthcare Support, and Office Skills were delivered at the centre under the Back to Education Initiative Programme.
- 20 Self-financing classes were delivered.
- The centre has excellent links with the community and the following groups avail of the facilities: St John of God, Citizens Information Centre, Employability Kerry, National Learning Network, Jobs Club, Kenmare Women's Group, Active retirement, South Kerry Art club, Barbershop, Special Needs, Unislim, Counselling, Kerry Community Car, Jobs Bridge, Teagasc, Kerry Mental Health, UCC, the Hospital.
- The Centre's garden produced vegetables for sale to the public.

Key Statistics 2013/14:

- **Three Major Award QQI Level 5.**
- **Single Subjects:** 14 courses (QQI Level 3 – Level 5).
- **Self-Financing:** 20 courses.
- **Community Education:** 6 courses.

Centre: O'Connell Education Centre, Cahirciveen
Manager: Ms. Sinéad Geary
Location: Carhan Road, Cahirciveen, Co. Kerry
Contact Details: Tel: 066 9472414 Email: info@oconnellcentre.ie
Website: www.oconnellcentre.ie

Highlights 2015:

The following courses were delivered at the centre:

- **BTEI QQI Major Award in Health Care Support Level 5**
QQI Level 5 Understanding Special Needs Level 5
QQI Level 4 Major Award in ICT & Business
- **Community Education**

Social Media; Using mobile phones and texting

- **Adult Education** (self-financing) Programme autumn term
Astronomy; English Language; Mindfulness; Pilates; Beginners Computers
- **Student Awards**

15th October, 2015 Students from PLC, VTOS & Youthreach and BTEI programmes received their awards at QQI Levels 3 to 6. Members from the Coastguards who received their awards in Occupational First Aid QQI Level 5 were among 55 people from a number of South Kerry community organisations who completed the QQI course delivered through the BTEI Programme. On the night the Coastguards thanked KETB for the excellent training they received and the invaluable contribution it has made to their skills.

Key Statistics 2015:

- Night Classes 24 students
- BTEI 103 students
- Community Education 50 students

Centre: Tech Amergin, Community Arts & Education Centre
Manager: Ms. Susan Walsh
Location: Waterville, Co. Kerry
Contact Details: Tel: 066 9478956 Email: manager@techamergin.com
Website: www.techamergin.com

Highlights 2015:

- 2015 saw 322 students enrolled on a wide range of BTEI QQI programmes.
- One group of learners achieved a Major Award in HealthCare Support Level 5.
- In May students were awarded their QQI Certificates.
- In July a summer in-service course was delivered to Primary School teachers and was a great success.
- A Spanish summer school "Learning English through Activity" was organised at the centre.
- The centre ran a wide and varied Programme of events in 2015 - arts & cultural festivals, exhibitions, recitals and concerts, films (contemporary and classical), theatre/drama.
- A new Sensory and Vegetable garden continues to grow thanks to the continued support of volunteers, Meitheal Amergin and LifeSkill students and KEBT.

Centre: An Tóchar Adult Education Centre
Manager: Ms. Nora Knapp
Location: Causeway, Co. Kerry
Contact Details: Tel: 066 7131977 Email: antochar@eircom.net
Website: www.antocher.ie

Highlights 2015:

- In the Spring term the Centre facilitated 255 students and in Autumn 421 students over the range of self-financing, BTEI and Community Education programmes.
- Many Health Care Support students have progressed to either employment or Further Education, studying nursing at ITT and Social Science in UCC.
- Eighteen Momentum students progressed to employment and two to further education.

- The drama group (a Community Education class) put on a production on the 5th and 6th December for children in the area. It was a huge success and the ground floor of the building was completely transformed into a winter wonderland. 160 children were accommodated over 8 performances – children were accompanied by parents.
- Ceoltas continue to meet at the Centre every Monday night for set dancing.
- GLOW Women’s Group were very active in the centre with various activities such as a walking group, coffee mornings for charity and a book club.

Key Statistics 2013/14:

BTEI Spring 2015: 209 students availed of courses in Health Care Support Level 5; Art & Craft Level 5; Horticulture Level 4; ICT Level 4.

Self-Financing: 45 Momentum students studied the Diploma in Food and Beverage; City & Guilds Bartending and Cookery; Culinary Techniques; International Cuisine; Pastry & Baking; Work Practice. 271 students availed of other courses in Boom Spraying and Knapsack spraying.

Community Education: 117 students participated in Community Education courses.

ADULT LITERACY AND BASIC EDUCATION (ABE) PROGRAMME

The Adult Literacy and Basic Education Service is a free and confidential service for adults who wish to improve their reading, writing, spelling and numeracy or learn a little about computers. Learners can have one to one tuition or be part of a small group. Learners can decide what you want to work on and learn at your own pace with an understanding tutor.

The eight ABE centres are located in the following areas: Cahersiveen, Castleisland, Dingle, Kenmare, Killarney, Killorglin, Listowel, and Tralee).

| | |
|----------------------------------|--|
| Centre: | Kerry Adult Literacy and Basic Education |
| Adult Literacy Organiser: | Ms. Aoife McCormack |
| Location: | Áras an Phobail, Croílár na Mistéalach, Tralee, Co. Kerry |
| Contact Details: | Tel: 066 7124114 Email: kesabemt@eircom.net |
| Website: | www.kerryetb.ie/literacy |

Kerry ETB Adult Literacy and Basic Education Service provides uncertified courses, and QQI Levels 2 and 3 courses in the following areas:



Highlights 2015:

- ESOL**
Social practice models developed and providing great results for learners e.g. Movie Night in Kenmare.
Evaluation of usefulness of IWB carried out, great feedback from tutors.
ESOL Resource Worker delivered sessions on the IWB.
Many ESOL tutors are participating in WIT modules.
- Adult Literacy Programme**
Intensive tuition delivered with great results for the learners in a variety of locations (independent of ITABE).
High retention rates.
Excellent social practice models in evidence.
Courses have been developed to respond to local needs e.g. Seven Habits of Highly Effective Learners (Kenmare); Employability Skills (Killarney).
Celebration events at different locations throughout the county.
The County ALO launched a blog on www.kerryabetutors.ie to assist with CPD and create dialogue around practice.
Positive local media promotion for Adult Literacy week (September).
- Erasmus + Mobility**
Funding was secured to provide CPD for tutors and ALOs.
- Refugee Resettlement Programme.**
A new Programme was developed and managed to meet the needs of the 11 families that were relocated to Kerry.

COMMUNITY EDUCATION

The Kerry ETB Community Education Programme aims to provide locally based education programmes that are responsive to local community needs. Programmes that are accessible, inclusive and culturally appropriate are developed in consultation with the local community. The Community Education Programme is learning that takes place in the community and embraces the principles of empowerment, consideration, collective consciousness, social justice and equality of access.

Co-ordinator: Ms. Michelle Ann Houlihan
Location: Centrepoint, John Joe Sheehy Road, Tralee, Co. Kerry
Contact Details: **Tel:** 066-7121488 **Email:** mahoulihan@kerryetb.ie
Website: www.kerryetb.ie



Highlights 2015:

- This year there were two successful projects using Art as a tool in personal development with very positive feedback.
- Choral Groups in An Daingean were supported under the Programme.
- Drama Groups in Causeway, Blackwater and Knocknagoshel were supported under the Programme.
- Community Education funds Ceiliuradh an Bhlascaoid.
- Community music project in Rathmore had an excellent impact on the group.
- Traveller project we are involved in won pride of place.

Key Statistics 2015:

- 273 courses were delivered to 3,219 participants.
- 26 parenting courses were delivered in Kerry in 2015.
- 10 courses were delivered to the Traveller Community.

KERRY ADULT GUIDANCE SERVICE (KAGS)

Co-ordinator: Mr. Rico Stein
Location: Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry
Contact Details: **Tel:** 066-7121488 **Email:** rstein@kerryetb.ie
Website: www.kerryetb.ie

KAGS was established as part of the Adult Education Guidance Initiative (AEGI). KAGS provides impartial adult education information, one-to-one guidance and group guidance, to help adults make informed educational, career and life choices. KAGS provides educational and vocational guidance to those in designated target groups. The Guidance Information Service is available to all adults in Kerry.

Highlights 2015:

- Published annual KAGS “Client Trends, Needs, and Recommendations” document, which was shared with all Kerry ETB FET stakeholders, as well as Relevant DSP Staff, and other agencies.
- Coordinator completed term as Vice Chairperson on the AEGAI Committee. Active representative and contributor to the DSP/ETB Protocol Meetings.
- Facilitated the identification and prioritisation of key learner needs across the County by consensus, among c. 18 organisations comprised of FET, DSP Staff, and other relevant organisations. This was accomplished by KAGS developing, facilitating and the hosting of Inter-Organisational Presentation Day.
- Presented KAGS publication and the recommendations for change (based on KAGS reflective practice of client trends and needs) to the Kerry ETB Committee.
- Kerry Adult Guidance and Information Service Guiding Principles and Code of Professional Practice published as part of the NCGE Ethics Resource Library, to support AEGI staff and professional development.
- Delivered professional development training to trainee guidance counsellors at University of Limerick and NUI of Maynooth.
- Developed and published shared reflective practice in the feedback on Psychometric Assessments.
- Developed and published shared reflective practice in using Skype Guidance as part of Service Delivery.
- KAGIS Staff helped organise public seminars SUSI
- Set up new KAGIS Centre in new office building.
- Participated in public Jobs Fair in Killarney (October) – disseminating information and dealing with queries.
- Organised and hosted Regional Meeting of Adult Education Guidance Association
- Staff training/CPD attended/completed:
 - SUSI, PLSS, Manual Handling, NCGE CPD (Dublin), IGC annual Conference (Waterford).

Key Statistics 2015:

- 577 Individuals availing of the Information Service (often with multiple queries per query).
- 407 One to One Guidance Appointments, 172 Individuals met for One to One Guidance.
- Group Guidance/Information Sessions delivered: 67.
- Completed Annual Full Service Evaluations:
 - C. 92% of one-to-one clients, who answered KAGS evaluation questionnaires, reported being satisfied/very satisfied with the service.
 - C. 75% of KAGS clients, who answered KAGS evaluation questionnaires, reported being able to achieve their goals as a result of the guidance they received.

SPORTS & ENVIRONMENTAL EDUCATION & TRAINING

CAPPANALEA OUTDOOR EDUCATION & TRAINING CENTRE (OETC)

Manager: Mr. Donal Dowd
Contact Details: Tel: 066 9769244 Email: info@cappanalea.ie
Website: www.cappanalea.ie

Cappanalea OETC delivers educational components on the National Curriculum at primary and post primary levels in subject areas such as Physical Education; Primary School Science; Discover Science; Junior Science; Geography; Biology/Ecology and SPHE.

The Centre contributes to the National Education Programmes of the Leaving Certificate and the Leaving Certificate Applied. Cappanalea is involved in National Education Initiatives with courses focusing on Literacy and Numeracy and on elements of the JCSP.

In the 3rd Level sector Cappanalea OETC delivers on modules at Certificate; Diploma and Degree level in Wildlife Biology and Health and Leisure Studies.

Cappanalea OETC successfully works with the PLC sector in Sports and Recreation Programmes under its Further and Continuing Education work. The Centre contributes to VTOS programmes and the Back to Education Initiative (BTEI). The Centre offers full time training at QQI Level 5 for those seeking to commence a career in the outdoors.

Cappanalea through Community Education works with a wide range of community groups and individuals. Courses vary to include the widest possible range of programmes and activities. The centre tailors its courses to meet specific learning outcomes as requested by clients, be they from the youth service, health service, corporate sector or language schools. Cappanalea OETC is committed to providing outdoor sport and physical activity opportunities for people with disabilities and has specific expertise in this area and offers a variety of choices to cater for particular client groups.

Highlights 2015:

- In April 2015, Cappanalea OETC hosted a week long adventure camp for children with visual impairments – CampAbility.
- Cappanalea OETC also ran its first five day wilderness expedition for senior cycle students from the Kerry ETB post primary schools.

Key Statistics 2015:

- 2015: 21,075 students.

KILLARNEY NATIONAL PARK EDUCATION CENTRE (KNPEC)

Killarney National Park Education Centre is a non-profit making entity, run under the joint auspices of the Kerry ETB (through Cappanalea Outdoor Education & Training Centre) and The National Parks and Wildlife Service. The Centre is based in Knockreer House, the last of the Kenmare mansions, which is situated on a hill close to the town of Killarney and has spectacular views over the National Park.

Centre: Killarney National Park Education Centre (KNPEC)
Field Studies Co-ordinator: Mr. Chris Barron
Contact Details: **Tel: 064 6635960** **Email:** knpeducationcentre@ahg.gov.ie
Website: www.killarneynationalpark.ie/educentre
Programmes: Environmental Easter Camps, Summer Camps & Halloween Camps
Annual Spring School & Biodiversity Days
Guided Walks, Tours, Slideshows and Orienteering
Corporate Activities
Youth Groups

Highlights 2014/15:

Awarding of 1st Green Flag to KNPEC.

In 2014, the Minister for Arts, Heritage and the Gaeltacht, Mr Jimmy Deenihan T.D. raised the Green Flag which was awarded to Killarney National Park Education Centre in recognition of their exemplary work in environmental education.

Key Statistics 2014/15:

2015: 10,139 students

SPORT & LEISURE

TRALEE REGIONAL SPORTS AND LEISURE CENTRE

Tralee Regional Sports Centre opened on the October, 23rd 1976. Tralee Regional Sports and Leisure Centre Ltd. (known locally as Tralee Sports Complex) is a unique cooperative venture between Kerry County Council, Kerry ETB and the public. The multi-purpose centre embraces the "Sport for All" concept, giving both value for money and continuous access to members of the public, groups, schools and colleges.

Centre: Tralee Regional Sports and Leisure Centre
Manager: Mr. Liam Bohan
Contact Details: **Tel: 066-7126442** **Email:** traleesportscentre@eircom.net
Website: www.traleesportscomplex.ie

Section 3: Corporate Governance and Finance

The Code of Practice for Education and Training Boards (Circular Letter 18/2015) was formally adopted by the Board of Kerry ETB and Governance Training was provided to the Board. The purpose of the Code is to ensure that the principles of good governance and management guide the actions of Kerry ETB.

Board members and designated staff are required to provide annual Disclosures of Interests in respect of issues that could materially influence the performance of functions. Disclosures for 2015 were completed and where relevant forwarded to the Standards in Public Office Commission.

BOARD STRUCTURE

Membership of the board is comprised as follows:

- 12 Local Authority Representatives
- 2 Parent Representatives
- 2 Staff Representatives
- 5 Special Interest Members

The Board has a formal schedule of reserved functions as set out in Section 12 of the ETB Act 2013. The Executive is responsible for implementation of plans, day to day management and functions not reserved for the Board.

The Kerry ETB Board meets 10 times per year. Additional meetings are scheduled if required. The following meetings were held in 2015:

| | |
|--------------------------------|---------------------------------|
| 26 th January 2015 | 15 th June 2015 |
| 23 rd February 2015 | 11 th September 2015 |
| 23 rd March 2015 | 28 th September 2015 |
| 2 nd April 2015 | 27 th October 2015 |
| 27 th April 2015 | 23 rd November 2015 |
| 25 th May 2015 | 14 th December 2015 |

COMMITTEES

The Board has established a number of Committees including Finance and Audit Committees as per the requirements of Section 45 of the ETB Act 2013. These Committees held meetings as follows in 2015:

| Audit Committee | |
|---------------------------------|--------------------------------|
| 30 th July 2015 | 9 th December 2015 |
| 26 th August 2015 | 16 th December 2015 |
| 30 th September 2015 | |

| Finance Committee | |
|-------------------------------|--|
| 14 th October 2015 | |

INTERNAL CONTROLS

The Board has overall responsibility for ensuring that an effective system of internal financial controls are maintained and operated. The system can only provide reasonable and not absolute assurance against material mis-statement or loss. The Board is supported by the executive who has day to day responsibility for implementing the system of internal controls. The Board carries out an annual review of internal controls, at which it receives and has regard to a report from its Audit Committee. An Internal Audit service is provided by the Internal Audit Unit (formerly Vocational EC Services Support Unit (VSSU)).

KEY CONTROL PROCEDURES

The Board has taken steps to ensure an appropriate control environment by:

- Clearly defining management and staff responsibilities.
- Establishing procedures for reporting significant control failures and ensuring corrective action.
- Establishing procedures for identifying and evaluating all risks which could prevent the ETB from achieving its objectives. Identifying and evaluating risk is a regular part of day to day management.

The system of internal financial controls operated is based on:

- Detailed administrative procedures.
- Segregation of duties.
- Specific authorisations.
- Monthly review of reports outlining actual and budgeted results of programmes.

The Boards monitoring and review of the effectiveness of the system of internal control is informed by the:

- Work of the Audit Committee.
- Chief Executive who has responsibility for the financial control framework.
- Recommendations by the Comptroller & Auditor General.

CHIEF EXECUTIVE'S PAY

In accordance with pay scales approved by the DoES Chief Executive was paid €115,756 (excluding employer's PRSI) in the year ended 31st December 2015. Employer's PRSI of €2,487 was also paid.

The CE did not undertake any foreign travel for ETB business purposes during the period. The CE is a member of a defined benefit public sector scheme and the pension entitlements do not extend beyond the standard entitlements available under the scheme.

BOARD MEMBERS' EXPENSES

Expenses are paid to Board members for travel to Board-related meetings.

The aggregate expenses paid to each member in the year ended 31st December 2015 were:

| Board member | Statutory Meetings | Interview Boards | Other (ETBI Forums) | Attendance at Conferences / Seminars | Boards of Management/ Other | Total | Number of Board Meetings Attended |
|----------------------------|--------------------|------------------|---------------------|--------------------------------------|-----------------------------|---------------|-----------------------------------|
| | € | € | | € | € | € | |
| Cllr. Jim Finucane (chair) | 608 | 460 | 3,747 | 1,398 | | 6,213 | 12/12 |
| Cllr John Brassil | 544 | | 54 | | 54 | 598 | 8/12 |
| Debbie Brosnan | 693 | | 15 | | 15 | 708 | 8/12 |
| Cllr. Michael Cahill | 962 | | 656 | 567 | 41 | 2,185 | 11/12 |
| Cllr. Toiréasa Ferris | 543 | | | | | 543 | 10/12 |
| Cllr. Séamus Fitzgerald | 1,244 | 421 | 101 | | 101 | 1,765 | 9/12 |
| Cllr. John Francis Flynn | 929 | | 64 | 547 | 64 | 1,540 | 11/12 |
| Cllr. Norma Foley | 405 | | | | | 405 | 8/12 |
| Fr. Ger Godley | 412 | | 20 | | 20 | 432 | 7/12 |
| Brid McElligott | 365 | | 22 | | 22 | 387 | 8/12 |
| Mary McGillicuddy | 616 | 702 | 391 | 293 | 97 | 1,708 | 7/12 |
| Eugene Moriarty | 605 | | | | | 605 | 11/12 |
| Cllr. Norma Moriarty | 1,117 | | 17 | | 17 | 1,134 | 10/12 |
| Cllr. Dianne Nolan | 614 | 174 | 141 | | 141 | 929 | 7/12 |
| Cllr. Terry O'Brien | 486 | 447 | | | | 933 | 8/12 |
| Hugh O'Connell | 870 | 146 | 686 | | 126 | 1,702 | 12/12 |
| Leonard O'Donnell | 527 | | 147 | 385 | 147 | 1,059 | 12/12 |
| Maria O'Gorman | 1,227 | 262 | 546 | 460 | 383 | 2,495 | 12/12 |
| Cllr. Damien Quigg | 1,169 | 1,563 | 65 | | 65 | 2,797 | 10/12 |
| MaryAnne Slattery | 446 | 326 | 46 | | 46 | 818 | 10/12 |
| Cllr. Aoife Thornton | 690 | | 44 | | 44 | 734 | 9/12 |
| Total | 15,071 | 4,502 | 6,762 | 3,357 | 1,383 | 29,692 | |

FINANCIAL REPORT

Kerry Education and Training Board was established on 1 July 2013. County Kerry Vocational Education Committee (VEC) was dissolved on 30 June 2013 and all assets, liabilities and staff of the VEC transferred to the ETB on a going concern basis.

Solas was established on 27 October 2013 and all functions, operations, assets and liabilities remaining with FAS, which was dissolved on 26 October 2013, transferred to SOLAS.

On 1 January 2014, 40 staff, associated programmes, operations and system, including associated assets and liabilities of Kerry ETB Training Centre transferred to the ETB on a going concern basis.

FINANCE STRATEGY

The objective of the Finance function is to support the Board in the achievement, within budget, of objectives set out in the Service Plan. Finance support includes decision-making support, corporate control of public money, transaction processing and statutory accountability.

STATUTORY ACCOUNTABILITY

Strict accountability requirements apply to the ETB. These requirements include the preparation of annual financial statements in a form approved by the Minister for Education and Skills with the consent of the Minister for Finance and the Minister for Public Expenditure and Reform. They consist of a Statement of Accounting Policies, an Operating Account, a Statement of Current Assets and Current Liabilities and notes to the financial statements.

Financial control systems are in place to ensure compliance with these requirements and to ensure the effective achievement of objectives.

The accounts for 2015 have been audited and approved by the Comptroller and Auditor General's Office.

FINANCIAL SUMMARY

Kerry ETB is funded primarily by the DoES for the delivery of its Post Primary provision and SOLAS and DoES for further education and training programmes.

Kerry Education and Training Board
Operating Account for the Eighteen Month Period Ended
31st December, 2015

| | Year ended 31/12/2015 € |
|---|--|
| RECEIPTS | |
| Schools & Head Office Grants | 21,841,649 |
| Further Education and Training Grants | 23,963,427 |
| Student Support Services Grants | 268,119 |
| Youth Services Grants | 331,912 |
| Agencies & Self-Financing Projects | 2,768,216 |
| Capital Grants | 1,289,241 |
| Joint Venture | 72,497 |
| | 50,535,061 |
| | |
| PAYMENTS | |
| Schools & Head Office | 22,033,955 |
| Further Education and Training | 24,794,515 |
| Student Support Services | 286,379 |
| Youth Services | 359,570 |
| Agencies & Self-Financing Projects | 2,830,707 |
| Capital | 1,162,980 |
| Joint Venture | 59,826 |
| | 51,527,932 |
| | |
| Cash Surplus/(Deficit) For Period | (992,871) |
| Movement in Other Net Current Assets | 1,026,844 |
| Accrual Revenue Surplus/(Deficit) For Period | 33,973 |
| Revenue Surplus/(Deficit) at 01/ 01 /2015 | (98,051) |
| Revenue Surplus/(Deficit) at 31/12/2015 | (64,078) |